[AFFRIT Registered Users Only]

[Confidentiality 2 Information]



Network Service System

User Manual

General User Edition

Agriculture, Forestry and Fisheries Research Information Technology

Contents

Chapter1	Usi	ng and Creating Mailing Lists	1					
	1.1	Overview of Using and Creating Mailing Lists	1					
	1.2	Joining and Withdrawing From a Mailing List	2					
		1.2.1 Applying to Join a Mailing List	2					
		1.2.2 Applying to Withdraw From a Mailing List						
	1.3	Checking the Mailing Lists You Are Participating In	5					
		1.3.1 Checking the Mailing Lists You Are Participating In	5					
		1.3.2 Checking the Details of a Mailing List	6					
		1.3.3 Checking the Participants of a Mailing List	7					
	1.4	Viewing E-mails in a Mailing List	8					
	1.5	Applying to Create a Mailing List	11					
Chapter2	Mai	naging the Research Information Exchange						
	Sys	stem	14					
	2.1	Overview of Research Information Exchange System	n					
		Management	14					
	2.2	Setting Services to be Used15						
	2.3	Applying to Make Personal Public Folders Publicly						
		Available	17					
	2.4	Managing Personal Wikis	19					
		2.4.1 Setting Wiki Access Permissions	19					
		2.4.2 Applying to Make a Wiki Publicly Available	23					
	2.5	Managing Personal Shared Folders	25					
		2.5.1 Setting Personal Shared Folders	25					
		2.5.2 Setting Access Restrictions for Personal Shared Folders	27					
	2.6	Acquiring Access Logs	31					
AppendixA		necting to the Research Information Exchan	ae					
	Sys	stem	32					
	A.1	Overview of Research Information Exchange System	n					
		Connection	32					
	A.2	Using an FTP Connection	33					
		A.2.1 Connecting from Windows	33					
		A.2.2 Connecting from macOS Monterey	38					

AppendixB	Res	stricting Access to Content 4	0
	B.1	Overview of Access Restrictions	10
		B.1.1 Access Restriction Types	40
		B.1.2 .htaccess File Format	41
	B.2	Setting Access Restrictions with Windows	16
	B.3	Setting Access Restrictions with macOS 12 Monterey	17
AppendixC	Vie	wing Personal Public Folders4	8
	C.1	Viewing Personal Public Folders4	18
AppendixD	Vie	wing and Editing Wikis4	9
	D.1	Viewing Wikis	19
	D.2	Editing Wikis	50
		D.2.1 Starting Wiki Editing	50
		D.2.2 Inserting Reference Links	52
		D.2.3 Creating a Comments Field	53
		D.2.4 Displaying Wiki Page Content Chronologically Like a Blog	55
	D.3	Batch Downloading and Uploading of Wiki Pages 5	59
		D.3.1 Batch Downloading Wiki Pages	59
		D.3.2 Batch Uploading of Wiki Pages	51
AppendixE	Cor	necting to and Performing Operations in Share	d
			•4 ~4
	E.1	Overview of Shared Folder Connection and Operations	5 4
	E.2	Connecting to and Performing Operations in Shared	~~
		Folders from windows	55
		E.2.1 Connecting to and Performing Operations in Shared Folders	
		Using a Web Browser	55
		E.2.2 Connecting to and Performing Operations in Shared Folders	
		Directly from Windows	39
		E.2.3 Connecting to and Performing Operations in Shared Folders	~~
	- 2	Using CarotDAV	93
	E.3	Connecting to and Performing Operations in Shared	~~
		Folders from macOS Monterey) 6
		E.3.1 Connecting to and Performing Operations in Shared Folders	• •
		Using a Web Browser	96
		E.3.2 Connecting to and Performing Operations in Shared Folders	~~
		Using Finder	96

Chapter1 Using and Creating Mailing Lists

1.1 Overview of Using and Creating Mailing Lists

Functions for using and creating mailing lists are provided to enable the use of

mailing lists. Mailing list creation applications can also be submitted.

Note ★ What is a mailing list?

A mailing list is a list in which the participants of the mailing list are registered in advance so that e-mails can be sent to them. When a participant of a mailing list sends an e-mail to the e-mail address used as the mailing list name, that e-mail is sent to all participants of the mailing list without having to enter each participant's e-mail address individually.

E-mail address example: The e-mail address for sending e-mails to participants of mailing list abc is "abc@ml.affrc.go.jp".

Function	Description
Mailing List	Submit an application to join or withdraw from a mailing list.
Participation/Withdrawal	
Application	
View Participating	Check a list of the mailing lists in which you are a
Mailing List	participant. This function can also be used to check the
	details and participants of a mailing list.
Mailing List Archives	View the e-mails sent to a mailing list.
Mailing List Creating	Submit an application to create a mailing list.
Application	

The functions for using and creating mailing lists are shown in the following table.

1.2 Joining and Withdrawing From a Mailing List

1.2.1 Applying to Join a Mailing List

Operation

- Step1 Click "Mailing List" from "Information Sharing" on the left of the <Network Service> window.
- Step2 In the mailing list menu window, click "Mailing List Joining Application".

The <Mailing List of participation application> window appears.

Mailing List Joining	TOP > Mailing List > Mailing List	t Joining Application									
Application	You are logged in as norin				Attentio	Log					
Help	>Mailing List Joining	Application									
	Attention	Attention									
	 Please select the mailing lis It is necessary to register t Please register <u>here</u> when y 	t that does the participation application. he user to have to attest it to use the archive, Wiki rou register the user.	, and the shar	ed folder.							
	and the second se		Attached function that can be used								
	ML NAME	outine	Archive	Wiki	Shared folder						
	03011A2	鮮度流通技術実証コンソーシアム	0	×	0						
	2016teamHU	2016年生物研分会執行部	0	0	0						
	20401NFCBG	北海道豊康研究センター巡作的貨種グループの メーリングリスト	×	×	×						
	31103negi-tamanegiG	中課題31103のネギ・タマネギ研究グループ 間のML	×	×	×						
	31304 members	中課題31304の連絡周	×	×	×						
	333pigs	native pig genetics	0	0	0						
	11/0707	In the second operation of the second s									

Note 🖈 Regarding the mailing lists displayed in the <Mailing List of participation application> window

This window displays the mailing lists for which an application to join can be made.

Step3 From the <Mailing List of participation application> window, click the name of the mailing list you wish to join. The <STEP 1> window for the <Mailing List Joining Application>

appears.

	You are logged in as norin	Attention Logo							
STEP1	>Mailing List Joining Application								
+	Mailing list of participation application								
SIEFZ	Mailing List Name	03011A2							
STEP3	Outline	鮮度流通技術実証コンソーシアム							
	Detail								
failing List Joining Application	Participant		2						
Ind	Name	農林 太郎							
	Organization	農林水産研究計算センター研修							
нер	E-mail	norin@affrc.go.jp							
		-a-9 W i i Please input the character of a left image							
	Y	Apply Reset Cancel							

- Note 🛧 Changing the e-mail address used to participate in a mailing list The primary e-mail address is displayed by default in the "E-mail address" field, but this can be changed to another e-mail address as required.
- Step4 In the <STEP 1> window, enter the text in the image displayed to the left of "Please input the character of a left image".
- Step5 Click the [Apply] button.

The <STEP 2> window appears.

Mailing List Joining Application	TOP > Mailing List > Mailing List Joining Application > 03011A2								
start ↓	rou are logged in as norin								
STEP1	>Confirmation of Mailing List Joining	Application							
STEP2	😯 You participates to the following mailing lists. Please confirm it. May I apply?								
STEP3	Mailing list of participation application								
1	Mailing List Name	03011A2							
Mailing List Joining Application	Outline	鮮度流通技術実証コンソーシアム							
End	Participant								
	Name	農林 太郎							
Help	Organization	農林水産研究計算センター 研修							
	E-mail	norin@affrc.go.jp							
	Apply Cancel								
	農林水産研究情報総合センター/Agriculture, Forestry	and Fisheries Research Information Technology Center							

Step6 Click the [Apply] button.

The application is received, and the <STEP 3 > window appears.





1.2.2 Applying to Withdraw From a Mailing List

b Operation

Step1 In the mailing list menu window, click "View Participating Mailing List".

The <View Participating Mailing List> window appears.

Help	You are logged in as norm										
	>View Particip	>View Participating Mailing List									
	ML name	Attached func	tion				Outline				
	ipm-test						IP アドレス管理システムテスト用グループ				
	test888	Members list	Archive.	Wiki,	Shared Folder	Secedes	0918ですと				

>Reference> Refer to "1.3.1 Checking the Mailing Lists You Are Participating In" for details in the <View Participating Mailing List> window.

Step2 In the <View Participating Mailing List> window, click "Secedes" for the mailing list you wish to withdraw from.

The <Mailing List Withdrawal Application> window appears.

Hailing List Withdrawal Application Help	TOP > Mailing List > Mailing List Withdrawal Application You are logged in as norin Attempt > Mailing List Withdrawal Application							
	😯 You secedes from the following mailing lists. Please confirm it. May I apply?							
	Mailing List Name Outline	test888 0918ですと						
	Apply Cancel 農林水産研究情報総合センター/Agriculture, Forestry and Fisheries Research Inform	iation Technology Center						

Step3 Click [Apply].

The application is received, and the <View Participating Mailing List> window appears.



1.3 Checking the Mailing Lists You Are Participating In

1.3.1 Checking the Mailing Lists You Are Participating In

b Operation

Step1 In the mailing list menu window, click "View Participating Mailing List".

The <View Participating Mailing List> window appears.



1.3.2 Checking the Details of a Mailing List

b Operation

Step1 In the mailing list menu window, click "View Participating Mailing List".

The <View Participating Mailing List> window appears.

View Participating Mailing	IOP > Mailing List >	View Participating Mailing	List							
List	You are logged in as norin									
Help	>View Particip	ating Mailing List	i							
	ML name	Attached fund	tion				Outline			
	iom-test						IP アドレス管理システムテスト用グループ			
	test888	Members list	Archive.	Wiki.	Shared Folder	Secedes	0918ですと			

Step2 Click the "ML name" of the mailing list for which you wish to check the details.

The mailing list details are displayed.

test888	TOP > Mailing List > 1	/iew Participating Mailing List > test888		
Неір	You are logged in as no	rin	Attention	Logout
	>test888			
	Mailing list name	test898		
	Outline	0918T72		
	Detail			
	1	Back		
	農林水星研究情報	総合センター/Agriculture, Forestry and Fisheries Research Information Technology Center		

1.3.3 Checking the Participants of a Mailing List

Caution! Checking the participants of a mailing list

The participants of a mailing list can be checked only if the participants list has been made publicly available.

Operation

Step1 In the mailing list menu window, click "View Participating Mailing List".

The <View Participating Mailing List> window appears.



Step2 Click "Members list" for the mailing list for which you wish to check the participants.

The <Members list> window appears.

est888	TOP > Mailing List > View	TOP > Mailing List > View Participating Mailing List > Members List (test888)									
Help	You are logged in as norin	You are logged in as norin									
	>Members List (t	>Members List (test888)									
	Mall address	Authority Member information									
	Plair address	Contribution	Delivery	Manager	Name	Group					
	a.kazunori@fujitsu.com	~									
	fjjdk08@affrc.go.jp	~	~		富士通テスト 八郎	農林水産研究計算センター その他					
	fjmas07@affrc.go.jp	*	~								
	fjmas11@affrc.go.jp	~	~		fjmas11	農林水産研究計算センター 稼働管理					
	fjstockbox@affrc.go.jp	~	~								

Note 🛧 Authority

A \checkmark mark is displayed for the functions that participants are authorised to use. Additionally, a mark is displayed for mailing list managers.

1.4 Viewing E-mails in a Mailing List

b Operation

Step1 In the mailing list menu window, click "View Participating Mailing List".

The <View Participating Mailing List> window appears.

List Help	You are logged in as norin											
	>View Particip	>View Participating Mailing List										
	ML name	Attached func	tion				Outline					
	ipm-test						IP アドレス管理システムテスト用グループ					
	test888	Members list.	Archive.	Wiki.	Shared Folder	Secedes	0918ですと					

Step2 Click "Archive" for the mailing list for which you wish to view emails.

The <Mailing List Archives> window appears.

test888	10	P > Mailin	NO TIRE > WRI	ling List Arcr	IIVES > testa	00			
Help	You	You are logged in as norin						Logo	
	>	Mailing	List Arc	hives					
	•	Searcher Multiple entered,	of mailing l s for emails search keyw the conditio	list archive containing se rords can be in including a	search earch words l entered in th all keywords	from the sender, recipie le search character strir is searched.	nt, subject, or mail body of the archived ma g with space characters separated. When n	ail. nultiple search keywords an	2
	54	arch wo	rds				search		
	[a	rchive list] [number	ist] [thread]	1				
	[nu	umber list	1	1					
	1-	100	101-200	201-300	301-400	401-500			
	50	01-600	601-700	701-800	801-900	901-1000			
	30	001-1100	1101-1200	1201-1300	1301-1400	1401-1500			
te ★	What is RS	SS?	LIGHTLEVE						
∟ ote ★	What is RS This functio New e-mail available m	SS? on pro info ailing	ovide rmatio g list.	s infoi on car	rmatic n be d	on on new o lownloaded	e-mails received by by clicking RSS	mailing lists for a public	Iy
ite ★	What is RS This functio New e-mail available m RSS mark The RSS m	SS? on pro info ailing	ovide rmatio g list. only a	s infoi on car	rmatic n be d rs for	on on new o lownloaded publicly av	e-mails received by d by clicking RSS ailable mailing lists	mailing lists for a public	Iy
ute ★	What is RS This functio New e-mail available m RSS mark The RSS m Searching	on pro info ailing nark o	ovide rmatio g list. only a e-mai	s infor on car appea	rmatic n be d rs for a mai	n on new o lownloaded publicly av	e-mails received by d by clicking RSS ailable mailing lists	mailing lists for a public	Iy

Step3 **From "Number list", click the block you wish to view.** E-mails in the selected block are displayed in a list.

test888	TOP > Mailing List > Mailing List Archives > test888		
Help	You are logged in as norin	A caution	Logout
	>Mailing List Archives		
	(archive.list) (number.list) (thread) (prev) (next)		
	[test888:1] ですと XXXXXXXX Fri, 19 Sep 2008 01:26:35 +0900 [test888:2] Re: てすと XXXXXXXX Fri, 19 Sep 2008 01:38:33 +0900		
	[test888:3] Re: ですと XXXXXXXXXXXXXX Fri, 19 Sep 2008 03:43:24 4:0900 [test888:4] Re: ですと XXXXXXXXXXXXXXX Fri, 19 Sep 2008 03:44:08 + 0900		
	[test889:6] Re: (TE: XXXXXXX XXXXXX Fri, 19 Sep 2008 03:45:59 4:0900 [test889:7] Re: (TE: XXXXXXX XXXXXX Fri, 19 Sep 2008 03:46:15 +0900 [test889:7] Re: (TE: XXXXXXX XXXXXXX Fri, 19 Sep 2008 03:51:17 +0900		
	[test888:8] Re: ですと XXXXXXXX XXXXXX Fri, 19 Sep 2008 04:26:44 + 0900 [test888:9] Re: ですと XXXXXXXX XXXXXX Fri, 19 Sep 2008 04:27:32 + 0900		
	[test888:10] Re: てすと XXXXXXXX XXXXXX Frl, 19 Sep 2008 04:22:15 +0900 [test888:11] Re: てすと XXXXXXXX XXXXXX Frl, 26 Sep 2008 16:12:47 +0900		
	[test888:12] Re: てすと XXXXXXX XXXXXX Fri, 26 Sep 2008 16:14:19 +0900		

Note **★** Switching between the number list and thread display

Clicking "Number list" displays e-mails in numerical order. Clicking "Thread" displays e-mails in thread order.

Step4 **Click the e-mail with the content you wish to display.** The content of the e-mail is displayed.



Note ★	 Displaying the content of the previous/next e-mail Clicking "Prev number" displays the content of the previous e-mail in the number list.
	 Clicking "Next number" displays the content of the next e-mail in the number list.
	 Clicking "Prev thread" displays the content of the e-mail in the previous thread.
	Clicking "Next thread" displays the content of the e-mail in the next thread.
Note ★	Downloading attached files
	If the displayed e-mail contains an attached file(s), the file(s) can be downloaded by clicking the file name.
Note ★	Displaying the content of other e-mails in a thread
	lower part of the window displays the content of that e-mail.
Note ★	Displaying all e-mails in a thread
	Clicking the [Thread develops] button displays the content of all e-mails in the thread.
Note 🛨	Downloading e-mails
	Clicking the [Download this message] button downloads the displayed e-mail.
Note ★	Returning to the e-mail list
	 Clicking "Number list" displays the e-mails in the mailing list in numerical order.
	Clicking "Thread" displays the e-mails in the mailing list in thread order.
Note ★	Returning to the mailing list
	Clicking "Archive List" displays the mailing list.

1.5 Applying to Create a Mailing List

Caution! Creating a mailing list

Only general users are able to apply to create a mailing list.

Note ★ Mailing list managers

Users who apply to create a mailing list become the manager of that mailing list.

b Operation

Step1 Click "Mailing List Creating Application" in the mailing list menu window.

The <Mailing List Creating Application> window appears.

You are logged in as hss21fj00e	
Mailing List Creating Application	
Nhow the maining list servely make, basis must cannot be control The annual of the VTRL The VTRL	and, g list management after the making list is made if you want to permit controluting. Nillees. I making list system, is they cannot be granted at the time of approxime.
Halling Bet name	1st choice
Outline	
Detail	
	Attention Only the manager can refer to remarks. Instant input the memo of the maling sat here.
	Attention Your mail address is not inclanesable, Reportence automatically as HJ, manager. Proase begins in a new line if mail address is a plund.
Hali addrea	
	Attention
Enitial member	Please begin on a new line if mail address is a plural.
Mail address	
Please	select it if the following initial settings are necessary.
Participation and secession application on web page	Authority when participating (Großlukien right and believe right V)
Postficie	(horuse 🎔)
	17 Automatical State Co.
wiki	(hendel 🗙)
wiki Shared folder	

Step2 Enter a name for the mailing list in the "1st choice" to "3rd choice" fields under "Mailing list name" using single-byte alphanumeric characters.

Caution! Entering the mailing list name Be sure to enter up to your third choice of mailing list name.

- Step3 Enter an outline of the mailing list in the "Outline" field.
- Step4 If necessary, enter details in the "Detail" field.
- Step5 If necessary, enter a note in the "Note" field.
- Step6 To set a manager other than the user applying to create the mailing list, enter the e-mail address of the user you wish to be the manager in the "Manager of mailing list Mail address" field.

Caution! Entering multiple managers Enter each e-mail address in a new line.

Step7 Enter the e-mail address of a user you wish join the mailing list in the "Initial member Mail address" field.

Caution! Entering multiple participants Enter each e-mail address in a new line.

- Step8 If necessary, configure the mailing list auxiliary functions.
- (1) To enable users to apply to join or withdraw from the mailing list on this system, click ▼ in the drop-down list under "Participation and secession application on web page", and select "It uses it.".
- (2) If "It uses it." was selected at (1), click I in the drop-down list next to "Authority when participating", and select the authority to grant the member(s) who join the mailing list.
- (3) If using the mailing list archives function, click **I** in the drop-down list under "Archive", and select "It uses it.".

Note ★ What is the mailing list archive? This function allows users to view e-mails that have been sent to the mailing list.

>Reference> Refer to "1.4 Viewing E-mails in a Mailing List" for information on viewing e-mails in the mailing list.

(4) If using the mailing list wiki function, click **I** in the drop-down list under "Wiki", and select "It uses it.".

......

Note 🛧 What is a wiki?

A wiki is a web content management system that allows pages to be created, edited, or deleted using a web browser. Users who have been granted access can view, add, correct, or delete content as required.

>Reference> Refer to "AppendixD Viewing and Editing Wikis" for information on viewing or editing a mailing list wiki.

(5) If using the mailing list shared folder function, click **T** in the dropdown list under "Shared folder", and select "It uses it.".

Note ★ What is a shared folder?

This is a folder on a network that other users are permitted to view and perform operations in. Access permissions and authority can be set for each folder.

>Reference> Refer to "AppendixE Connecting to and Performing Operations in Shared Folders" for information on connecting to or performing operations in mailing list shared folders.

(6) To make the mailing list members list publicly available to mailing list members, click in the drop-down list under "Member list publication to member", and select "Do".

Step9 Click the [Apply] button.

The mailing list creation application confirmation window appears.

Step10 Click the [Apply] button.

The application to create a mailing list is received, and a mailing list creation application complete window appears.

Step11 Click the [OK] button.

The mailing list menu window appears.

Note ★ Applying to create a mailing list

After your application to create a mailing list is received, a completion e-mail is sent to your registered e-mail address.

Note 🛧 Checking the approval status of mailing list creation

The approval status of each application can be checked using the application approval status check function.

Chapter2Managing the Research Information Exchange System

2.1 Overview of Research Information Exchange System Management

Research Information Exchange System Management is a function used to make research data and programs stored in personal public folders or wikis on a server publicly available. This function can also be used to create shared folders on a server to share research data and programs with other users to whom access has been granted.

Caution!	Before using the Research Information Exchange System Users must have applied for and been approved to use the Research Information Exchange System in advance.
>Referen	ce> Refer to "2.4 システムの利用申請" for information on applying to use the Research Information Exchange System.
Note ★	What is the Research Information Exchange System? This is a storage server on which research data and programs can be stored.
Note ★	Storing data in the Research Information Exchange System An FTP connection is required to connect to the Research Information Exchange System for storing data.
>Referen	ce> Refer to "AppendixA Connecting to the Research Information Exchange System for information on FTP connection.
Note ★	Restricting access to research data and programs Access to data (content) such as research data and programs stored in the Research Information Exchange System can be restricted.
>Referen	ce> Refer to "AppendixB Restricting Access to Content" for information on restricting

access to data (content).

Research Information Exchange System Management functions are shown in the following table.

Function	Description
Service use setting	Set whether or not personal wikis and personal shared folders
	are used.
Public folder setting	Submit applications to make personal public folders publicly
	available.
Wiki setting	Set access permissions and authority for personal wikis.
	Additionally, submit applications to make personal wikis publicly
	available.
Shared folder setting	Add or delete personal shared folders, and set access
	permissions and authority for personal shared folders.
Access log	Acquire access logs for personal public folders, personal wikis,
acquisition	and personal shared folders.

2.2 Setting Services to be Used

b Operation

- Step1 Click "Research Information Exchange System" from "Information Sharing" on the left of the <Network Service> window.
- Step2 Click "Service use setting" on the Research Information Exchange System menu window.

The <Service use setting> window appears.



Step3 Enter the following information in the <Service use setting> window.

Note ★ Personal web public folder management function General users are already allocated up to 10 GB of space for making web pages publicly available, and therefore there is no need to set personal web disclosure folder management to be available for use. General users are only able to submit applications to make web pages publicly available.

>Reference> Refer to "2.3 Applying to Make Personal Public Folders Publicly Available" for information on applying to make personal public folders publicly available.

- (1) Click vinder "Personal Wiki function", and select one of the following.
 - "It uses it."
 - Use a personal wiki. "It doesn't use it."
 - Do not use a personal wiki.

Note ★ What is a wiki?

A wiki is a web content management system that allows pages to be created, edited, or deleted using a web browser. Users who have been granted access can view, add, correct, or delete content as required.

>Reference> Refer to "AppendixD Viewing and Editing Wikis" for information on viewing or editing publicly available wikis.

Note ★ Selecting "It uses it."

This allows users who have been granted access to view and edit personal wikis.

>Reference> Refer to "2.4.1 Setting Wiki Access Permissions" for information on setting access permissions for personal wikis.

(2) Cli the •	This cannot be selected if the personal wiki function is publicly available. ick under "Personal Shared folder function", and select one of following. "It uses it." Use a personal shared folder. "It doesn't use it." Do not use a personal shared folder.
Note	What is a shared folder? This is a folder that other Research Information Exchange System users are permitted to view and perform operations in. Access permissions and authority can be set for each folder.
>Refer	ence> Refer to "AppendixE Connecting to and Performing Operations in Shared Folders" for information on connecting to or performing operations in shared folders.
Note	Selecting "It uses it." This allows users who have been granted access to connect to and perform operations in shared folders.
>Refer	ence> Refer to "2.5.2 Setting Access Restrictions for Personal Shared Folders" for information on setting access permissions for shared folders.
Step4 CI As	ick the [Update] button. service use setting confirmation window appears.
Step5 CI	ick the [Update] button.

Service use is set, and the <Service use setting> window appears.

2.3 Applying to Make Personal Public Folders Publicly Available

Caution! Making personal public folders publicly available Depending on the organization you belong to, you may not be able to apply to make personal public folders publicly available.

b Operation

Step1 Click "Public folder setting" in the Research Information Exchange System menu window.

The <Public folder setting> window appears.



Step2 Enter the reason for making the personal public folder publicly available in the "Application of opening to the public reason for Public folder inspection" field in the "Public folder setting" window.

Note 🛨 Current disclosure status

The current disclosure status is displayed in "Range of opening to the public of Public folder inspection".

Step3 **Click the [Application of opening to the public] button.** A confirmation window for applying to make the personal public folder publicly available appears.

- Step4 **Click the [Application of opening to the public] button.** The application for making the personal public folder publicly available is received, and the <Service use setting> window appears.
 - Note Applying to make personal public folders publicly available After your application to make a personal public folder publicly available is received, a completion e-mail is sent to your registered e-mail address.
 - Note **★** Checking the approval status of making a personal public folder publicly available The approval status of each application can be checked using the application
 - approval status check function.
 - Note **★** Restricting access to research data and programs Access to data (content) such as research data and programs stored in personal public folders can be restricted.
 - >Reference> Refer to "AppendixB Restricting Access to Content" for information on restricting access to data (content).

Note ★	Suspending the public disclosure of personal public folders
	An application can be withdrawn using the application approval status check
	function.

2.4 Managing Personal Wikis

2.4.1 Setting Wiki Access Permissions

• Setting the users and groups who are to be granted access

b Operation

Step1 Click "Wiki setting" in the Research Information Exchange System menu window.

The <Wiki setting> window appears.

change Conten	TOP > Research prior material	xchange system management > wi	d setting					
mogement	You are logged in as norin						🛦 Atte	ntien 🕴
ervice use setting	> Wiki setting							
iblic folder setting								
d setting	A Notes							
ared folder setting	 Please specify any (Everyo to the public. 	ine,) when you give many and unspi	cified the reading auth	ority. However,	r, the setting doesn'	t become effective	e until coming to ha	ve opene
cess log acquisition	User ID can specify the ma It is also possible to subdiv	ail address. vide by putting up &write &read (On	y the person who can o	contribute :)(0	Only the person who	o can deliver it :) 8	Sadmin (Only the m	anager :
	Each folder is not limited b	t /t. ay Internet Protocol address. All fold	irs become objects.					
φ.	·	that does assess assested as						
	Folder name	Object			Authority		Deletion	
	P	User ID 👻			Authority none	× •	Addition	
							100000000	
			Setting change					
			Setting change					
	Setting of Internet Protoco	I address that does access perm	Setting change	_			1	
	Setting of Internet Protoco	I address that does access perm Object	Setting change			Authority	Deletion	
	Setting of Internet Protoco Folder name	I address that does access perm Object any(From anywhere.)	[Setting change]			Authority Permission	Deletion Delation	
	Setting of Internet Protoco Folder name	I address that does access perm Object any(From anywhere.) (Arbitary permission 💌	[Setting charge]			Authority Permission (Permission 🗸)	Deletion Deletion (Addson)	
	Setting of Internet Protoco	I address that does access perm Object any(From anywhere.) (Arbitary pemission •	[Setting charge]		_	Authorky Permission (Permission 🕶)	Deletion Deletion (Addsor)	
	Setting of Internet Protoco	I address that does access perm Object any(From anywhere.) [<i>kibitar</i> permission v)	Setting change			Authoriky Permission (Permission V)	Deletion Deletion (Addition	
	Setting of Interinet Protocol Foder name	al address that does access perm Object any(From anywhere.) (kibbary permasion v)	Setting change	uble		Authority Permission (Permission V)	Deletion Deletion (Addison	
	Setting of Internet Protocol Folder nume 	I address that does access perm object any(From anywhere.) (Abbay permass)) opening to the public' button when	Setting change	ublic.		Authority Permission (Permissen v)	Deletion Deletion (Addion)	
	Setting of Internet Protoco Folder name	d address that does access perm Object any(From anywhere.) (Addrary pamease) (addrary p	Seting change Issian Seting change Seting change you open Wiki to the p specifion	ublic.		Authority Permission (Permission •)	Deletion Deletion (Addson)	
	Setting of Internet Protoco Folder name - - - - - - - - - - - - -	I address that does access perm Chject any(From anywhere.) (Arbary permission •) I opening to the public' button when Ig to the public change in Wiki Im abilic of Wiki Inspection	Setting change IsoSon Setting change Setting change you open Wilki to the p specction	ublic. It is being i	Imited by the limit	Authority Permission (Permission •)	Deletion Deletion (Addsor)	
	Setting of Internet Protoco Folder name - - - - - - - - - - - - -	I address that does access perm Chjeci any(From anywhere.) (Arbany permasion •) I opening to the public' button when I to the public change in Wiki In abilic of Wiki Inspection he public reason for Wiki Inspect	Seting charge lockin Seting charge Seting charge you open Wild to the p spection	ublic.	Imited by the limit	Authority Permission (Permission •) ed user.	Deletion Deletion (Addsor)	
	Setting of Internet Protoce Foder name • • • • • • • • • • • • •	a address that does access perm Côjec: any(From anywhere.) (Xebary permasor →) (Sepang to the public' button when g to the public change in Wild in billic of Wild inspection the public reason for Wild inspect	Seting charge lockins Seting charge Seting charge you open Wiki to the p spection ion	It is being	Imited by the limit	Authority Permission (Permission •) ed user.	Deletion Exercise Addition	

- Step2 To set access permissions for a folder, enter the following information in "Setting of user and group that does access permission".
- (1) Enter the folder name in the "Folder name" field.
- (2) Click **v** under "Object", and select one of the following.
 - "User ID"
 - Access is granted only to specific users.
 - "Group ID"
 - Access is granted only to specific groups.
 - "Any (anyone)" Access is not restricted.

No	 What is a Group ID? This is a name used to identify groups created based on information on mailing list members in the system. For example, the group ID for a mailing list named "test-ml@ml.affrc.go.jp" is "test-ml". Additionally, "& write" (only for those able to post), "& read" (only for those able to deliver), or "& admin" (managers only) can be added after the group ID, allowing groups to be subdivided and more detailed access restrictions to be applied.
No	If "Disable" is displayed to the left of the folder name If a personal wiki has not been made publicly available, and "any (anyone)" is set, the setting is invalid.
(3)	If "User ID" or "Group ID" is selected at (2), enter the user ID or group ID for which access is to be granted in the field to the right of "Object".
(4) • • •	 "Authority none" "Authority none" This folder cannot be viewed by users granted access at (2) or (3). "Reading" This folder can be viewed by users granted access at (2) or (3). "Writing" This folder can be edited by users granted access at (2) or (3). "Making of page" New pages can be created in this folder by users granted access at (2) or (3). "Up-loading of appending" Files can be uploaded to this folder by users granted access at (2) or (3). "Deletion of appending" Files stored in this folder can be deleted by users granted access at (2) or (3).
(5)	Click the [Addition] button.
Step3	To delete access permissions for a folder, click the [Deletion] button to the right of the applicable folder at "Setting of user and group that does access permission".
Step4	If necessary, repeat steps 2 to 3.
Step5	Click the [Setting change] button. A window for confirming the users or groups to be granted access appears.

Step6 **Click the [Setting change] button.** The users or groups granted access are set, and the <Service use setting> window appears.



b Operation

(1)

Step1 Click "Wiki setting" in the Research Information Exchange System menu window.

The <Wiki setting> window appears.



Step2 To add an IP address for granting access, enter the following information in the "Setting of Internet Protocol address that does access permission" list.

Click 💌 under "Object", and select one of the following.

- "Arbitrary permission" Grant access only for specific IP addresses.
 "In MAFFIN"
 - Grant access from within the Ministry of Agriculture, Forestry and Fisheries Research Network (MAFFIN).
- "any (From anywhere)" Access is not restricted.
- (2) If "Arbitrary permission" is selected at (1), enter the IP address for granting access in the field to the right of "Object".
- (3) Click **v** under "Authority", and select "Permission".
- (4) Click the [Addition] button.

Caution! Limiting the IP addresses for granting access

The default setting of "any (From anywhere)" can be deleted by clicking the "Deletion" button on the right. Additionally, do not select "any (From anywhere)" at (1) in Step 2.

- Step3 To delete an IP address for granting access, press the [Deletion] button to the right of the applicable IP address in the "Setting of Internet Protocol address that does access permission" list.
- Step4 If necessary, repeat steps 2 to 3.
- Step5 **Click the [Setting change] button.** A window for confirming the IP addresses for granting access appears.
- Step6 **Click the [Setting change] button.** The IP addresses for granting access are set, and the <Service use setting> window appears.

2.4.2 Applying to Make a Wiki Publicly Available

b Operation

Step1 Click "Wiki setting" in the Research Information Exchange System menu window.

The <Wiki setting> window appears.



Step2 Enter the reason for making the wiki publicly available in the "Application of opening to the public reason for Wiki inspection" field in the "Wiki setting" window.



Step3 **Click the [Application of opening to the public] button.** A confirmation window for applying to make the personal wiki publicly available appears.

Step4	Click The a and t	the [Application of opening to the public] button. application for making a personal wiki publicly available is received, the <service setting="" use=""> window appears.</service>
N	ote ★	Applying to make personal wikis publicly available After your application to make a personal wiki publicly available is received, a completion e-mail is sent to your registered e-mail address.
N	ote ★	Checking the approval status of making a personal wiki publicly available The approval status of each application can be checked using the application approval status check function.
>R(eferen	Ce> See below for information on working with wikis. http://www.dokuwiki.org/ja:dokuwiki
N	ote ★	Restricting access to wikis If there is a row for which the "Object" is "any (anyone)" in the "Setting of user and group that does access permission", delete this row. By doing so, access is restricted to only specific users or groups.
>R(eferen	ce> Refer to "2.4.1 Setting Wiki Access Permissions ♦ Setting users and groups who are to be granted access" for information on "Setting of user and group that does access permission".
N	ote ★	Suspending the public disclosure of personal wikis An application for public disclosure can be withdrawn using the application approval status check function.

2.5 Managing Personal Shared Folders

2.5.1 Setting Personal Shared Folders

Operation

Step1 Click "Shared folder setting" in the Research Information Exchange System menu window.

The <Shared folder setting> window appears.

Sector Contractor Contractor			An and a second second second second				
Research Information Exchange System	<u>TOP</u> > Research Information Exchang	ge system management > shared	s folder setting				
management	You are logged in as norin					▲ 80	ention Logout
Service use setting	> Shared folder setting						
Public folder setting	A Buter						
Wiki setting	The combine of second burnets of a	based foldown in ED					
Shared folder setting	 Data cannot be restored when de 	eleting it.					
Access log acquisition	Shared folder list						
Help	Old shared folder name		New shared folder name			iction	
map			[- Add	ston	
			Setting change				
	A Notes						
	 The authority cannot be given to User ID can specify the mail addr 	ress.				11111111111111111111111111111111111111	1220120
	The authority cannot be given to User ID can specify the mail add It is also possible to subdivide by It. Setting of user and group that do	naary, ress. v putting up &write &read (Orly th pes access permission	he person who can contribu	ite :)(Only the person who ca	n deliver it :) &admin (Only the i	manager :) behind grou	p ID and to set
	The authority cannot be given to User to can specify the mail adds It is also possible to subdivide by R. Setting of user and group that do Folder name	ress, putting up &write &read (Only th ses access permission Object	he person who can contribu	ite :)(Only the person who ca	n deliver it :) &admin (Only the i Authority	manager :) behind grou Deletion	p ID and to set
	The authority cannot be given to User 10 can specify the mail add This also possible to subdivide by E. Setting of user and group that de Folder name	resid. putting up &write &read (Only the pes access permission Other User ID V	he person who can contribu	ite :)(Only the person who ca	n deliver it :) &admin (Only the i Authority (Reading ¥)	Deletion	p ID and to set
	The authority cannot be given to User 10 can specify the mail add It is also possible to subdivide by R: Setting of user and group that de Folder name P	ores access permission Object User ID v	he person who can contribu	ite :)(Only the person who ca	n deliver it :) &admin (Only the i Authority (Reading ¥)	Deletion	p ID and to set
	The authority cannot be given to their Dan specify the mail add R is also possible to subdivide by R. Setting of user and group that de if adder name C Setting of takened Produced adde	need, or see access permission Chird Uper Original Chird Ch	he person who can contribu	ite :)(Only the person who ca	n deliver it :) &admin (Only the i Authority (Reading w)	Deletion	p ID and to set
	The authority cannot be given to the authority cannot be given to the authority secolet the mail add The also possible to subdivide by z. Sectling of somer and group that de fader nome c Sectling of Internet Protocol add fader nome	ress." ress access permission Object Une 0 •• ress that does access permissi Deject	te person who can contribu C	ite :)(Only the person who ca	n deliver it :) 6admin (Only the i Authority (Reading w) Authority	Deletion	p ID and to set
	The authority cannot be given to there to an expective the null address there to an expective the null address the to pushed to suddled by the description of some and groups that de folder nume	res. resting up Switte Bread (Orly of oes access permission Object User ID	e person who can contribu Betting change bere.)	Re 1)(Only the person who ca	n deliver it :) Badmin (Only the i Authority (Gaadia e) Authority Permission	Deletion Deletion Deletion Deletion	p ID and to set
	The authority cannot be given to the authority cannot be given to the authority cannot be approximately and the authority and authority and the authority and authority and the authority and authority and the authority and	res. putting up Suntle Bread (Only of sea access permitokilen Oper Court Oper Court Copiet any/From anym (Athen permissi	e person who can contribu Betting change ion here.)	At 1)(Only the person who ca	n deliver it :) Badmin (Only the r Authority Bisading V Authority Permission (Permission	Deletion Deletion Deletion Deletion Deletion Deletion Deletion Deletion	p ID and to set
	The authority cannot be given to the authority cannot be given to the authority cannot be specify the mail add The also possible to suddindle by X. Settling of users and group that dd Telder name Telder name Inder name Inder name Inder name Inder name	res. potting up Swrite Bread (Only of ees access permission Chijet (Ger 0 • ress that does access permission Chijet (Chijet access permission Chijet (Chijet) (Chijet	be person who can contribu Eeting change ion here.) Eeting change Control (Control (Contro) (Control (Con	Re :)(Only the person who ca	Addwrity Basileg V Addwrity Basileg V Addwrity Permission (Permission	Deletion Deletion Jacobie Deletion Deletion Jacobie	p ID and to set
	The authority cannot be given to the authority cannot be given to the authority cannot be given to the authority cannot be suddivide by x. Setting of some and group that de fader name the subdivide authority Setting of Internet Protocol adde foder name Inder name Inder name Inder name Inder name	res. potting up burtle kread (Only d one access prendicion Oligit User D	le person who can contribu getting sharpe on here.) getting sharpe Setting sharpe	ite :)(Only the person who ca	Authority Badnety Bitading V Authority Permission (Permission V	Deletion Deletion Deletion Deletion Deletion	p ID and to set
	The authority cannot be given to the authority cannot be given to the of Los acceptive the authority of the sub-divergence of the sub-diverge	men. Protting up Swrite Kread (Only of Dens access permission (Jan (D *) ress that does access permissi Object any(Tron any) (Abbary permissi	le person viho can contribu (Selleg dauge) bere,) (Selleg dauge) Selleg dauge)	te :)(Only the person who ca	Acthority (Radio V) Acthority (Radio V) Actionity Permission (Permission V)	Deletion Deletion Deletion Deletion	p ID and to set
	The authority cannot be given to the authority cannot be authority to the alt the inspection authority to the alt	nes. Potting up Swrite Bread (Only of Den access permission (Only of Only of Barry Yron any Arry Yron any Pared Folder cannot be permitted	In person who can contribut Setting stranged box Setting stranged box to many.	te :)(Only the person who ca	Authority Cleaning W Authority Permission (Permission	Deletion Deletion Celetion Deletion Celetion	p ID and to set
	The authority cannot be given to The authority cannot be given to The authority cannot be given to The authority cannot be provided by the authority of the authority to the yell Change within the range of open within the range of open	res. potting us burtle kread (Orly d' oes access permitedan Orly (Use IC) res that does access permited (Orly d' any(From anym Arred folder cannot be permitted ing to the public	te person who can contribu getting stange on here.) Betting stange be many.	Ate :)(Only the person who ca	Authority Basing V Authority Permission (Permission	Defertion Defertion Loteton Defertion Defertion	p ID and to set

- Step2 To add a shared folder, enter the following information in the "Shared folder list".
- (1) Enter the folder name in the "New shared folder name" field.
- (2) Click the [Addition] button.
- Step3 To change the shared folder name, enter the new folder name in "New shared folder name" for the applicable shared folder in the "Shared folder list".
- Step4 To delete a shared folder, click the [Deletion] button to the right of the applicable folder in the "Shared folder list".
- Step5 If necessary, repeat steps 2 to 4.

Step6 **Click the [Setting change] button.** A shared folder setting confirmation window appears.

Step7

Click the [Setting change] button. The personal shared folder is set, and the <Service use setting> window appears.

>Reference> Refer to "AppendixE Connecting to and Performing Operations in Shared Folders" for information on connecting to or performing operations in shared folders.

2.5.2 Setting Access Restrictions for Personal Shared Folders

• Setting the users and groups who are to be granted access

b Operation

Step1 Click "Shared folder setting" in the Research Information Exchange System menu window.

The <Shared folder setting> window appears.

Contraction of the local division of the loc										
anagement	You are logged	in as norin							A :	Attention
Service use setting	> Shared	folder settin	1g							
Public folder setting										
Viki setting	A Notes	and a state of the	A							
hared folder setting	Data cann	not be restored wh	ten deleting it.	ers is 20.						
ccess log acquisition	Shared fold	er list								
ielp.	Old shared fo	ider name			- New shared fo	ider name		D	viction	
								8	dation	
					54	ting change				
$\sim \sim \sim \sim$	$\sim \sim \sim \sim$	$\sim \sim \sim$	$\sim \sim \sim$	$\sim \sim $	$\sim \sim \sim \sim$	$\sim \sim \sim$	$\sim \sim \sim \sim$	$\sim \sim \sim \sim \sim$	$\sim \sim \sim \sim$	\sim \sim
	A Notes									
	 The authority 	vrity cannot be give	ren to many.							
	User ID ci It is also p It. Setting of u	only cannot be giv an specify the mai possible to subdivi	en to many. I address. Ide by putting up hat does access	o Swrite Sread (i s permission	Drily the person who o	an contribute :)(On)	r the person who can d	eliver it :) &admin (Only th	e manager :) behind gro	oup ID and t
	the autoro User ID ci It is also p it. Setting of u Folder	only cannot be giv an specify the mai possible to subdivi ser and group th r name	en to many, il address, ide by putting up hat does access	o Swrite Sread (i s permission Object	Only the person who o	an contribute :)(On)	r the person who can d	eliver it :) &admin (Only the Authority	e manager () behind gro Deletion	oup ID and t
	the autor User ID ci this also p it. Settling of u folde	only cannot be giv an specify the mail possible to subdivi ser and group th or name	en to many. I address. Ide by putting up hat does access	o Bowrite Bread ((s permission Object (User ID. •	Only the person who o	an contribute :)(Onh	v the person who can d	eliver it :) &admin (Only th Authority (Reading •)	e manager () behind gro Deletion	oup ID and t
	the autors the results the result	othy cannot be giv an specify the mail possible to subdivi ser and group th it name	ven to marry. I address. Ide by putting up Nat does access	s permission Object User ID V	Only the person who o	an contribute :)(On)	v the person who can d	eliver it :) &admin (Only th Authority (Reading •)	e manager :) behind gro Deletion (Addion)	oup ID and
	Setting of u	ontry carnot be giv an specify the mai possible to subdivi ser and group th ir name	ven to marry. I address. Ide by putting up het does access	o Bwrite Bread () s permission Object (User ID) v	Only the person who o	an contribute :)(On)	the person who can d	eliver it :) &admin (Only th Authority (Reading •)	e manager 1) behind gro Delution (Addition	oup ID and t
	Setting of a	Inthy cannot be given an specify the main possible to subdiving a name stermet Protocol Folder name	en to many, il address, ilde by putting up hat does access] address that d	o &write &read ((s permission Object (Use ID v loes access per Object	Driv the person who o	an contribute :)(On)	v the person who can d	eliver it :) Sadmin (Only th Authority (Beading V) Authority	e manager :) behind gro Delution	oup ID and t
	Setting of I	ser and group the main specify the main specify the main possible to subdivi ser and group the riame demonstration of the second	ven to many, il address, ide by putting up hat does access] I address that d	o Swrite Bread () s permission Object (Use ID v Soes access per Object any(From	Drily the person who o	an contribute :)(On)	v the person who can d	eliver it :) &admin (Only th Authority (Bissing V) Authority Permission	e manager :) behind gro Delution (Addion) Delution Deletion (Deletion	oup ID and t
	Setting of In Setting of In Invalidity	viernet Protocol Polder name P	en to mary. I address de by putting up hat does access address that d	o Borrite Bread () s permission Object User ID • Object any(From (Arbitary p	Orly the person who o	an contribute ;)(Onh	v the person who can d	eliver it :) &admin (Only th Authority (Brading V) Authority Permission (Permission V)	Deletion	oup ID and t
	Setting of in Fold	ser and group the main specify the market specific s	en to mary. I address ide by putting up hat does access address that d	o Boerniession Object User ID v Object Any (From (Addraw p	Driv the person who o	an contribute ;)(Only	r the person who can d	Authority Authority (Dealing ¥) Authority Permission (Permasser¥)	beletion Detection Celesion Detection Celesion Celesion	oup ID and t
	Interpreter	ser and group the mail possible to subdivi ser and group the r name set and group the r name set and group the r name set and group the r name set and r name set an	ent to marry, i a doress, ide by putting up hat does access address that d	o Swrite Sread (s permission Citient User ID v kors eccess per Cibiect any (From (Astimary p	Only the person who of milection n anywhere.) emission v Se	an contribute :)(Onh	r the person who can d	Authority Authority Permission Permission	Deletion Deletion Deletion Deletion Deletion Collection	oup ID and t
	Inter alloca Inter alloca The alloca	ser and group the main specify the subdivides the subdivides the subdivides the subdivides the specific sp	ent to marry. I address. I address that d	berrite Bread (spermission Object User () v loss Boces per Object Bry(From (Prom	Driv the person who of Second Second Se	an contribute :)(Onh	r the person who can d	Authority Authority Reading • Remission (Permission (Permission •)	behind gro Debridion (2000) Debridion (2000) Collection (2000)	oup ID and t
	there that the that	tothy cannot be given an experit by many an experit by many an experit by many and experit by an experit by an experiment of the experimen	en to marry. I address, de by putting up halt does access] Laddress that d the shared folder	s permission Object User D v Costecces per Object any/From (Zebary p	Driv the person who o Driv the person who o Se mideologic anywhere,) emission Nited to many.	an contribute :)(On)	r the person who can d	Authority Authority Rentation Permission (Permission	Deletion Deletion Deletion Deletion Deletion Galace	oup ID and t
	titler für der fü	title cannot be giv an expective the maximum construction of the standard scenaria and group the r name rodernakt Protocold Folder name citien authority to an the range of	white many, it address, and a second se	spermicsion Object Object Object Object Object Any(From (Zebiary) r cannot be perm public	Driv the person who of mission anywhere.) emission mitted to many.	an contribute :)(Only	r the person who can d	Authority Authority Authority Authority Authority Permission (Permission	Eveletion (2000) (2000) (2000) (2000) (2000) (2000) (2000) (2000) (2000) (2000)	oup ID and t

- Step2 To set access permissions for a folder, enter the following information in "Setting of user and group that does access permission".
- (1) Enter the folder name in the "Folder name" field.
- (2) Click xx under "Object", and select one of the following.
 - "User ID"
 - Access is granted only to specific users.
 - "Group ID"
 - Access is granted only to specific groups.

Note ★ What is a Group ID? This is a name used to identify groups created based on information on mailing list members in the system. For example, the group ID for a mailing list named "test-ml@ml.affrc.go.jp" is "test-ml". Additionally, "& write" (only for those able to post), "& read" (only for those able to deliver), or "& admin" (managers only) can be added after the group ID, allowing groups to be subdivided and more detailed access restrictions to be applied.

- (3) Enter the user ID or group ID for which access is to be granted in the field to the right of "Object".
- (4) Click **v** under "Authority", and select one of the following.

- "Reading"
 - This shared folder can be viewed by users granted access at (2) or (3).
- "Writing" This shared folder can be edited by users granted access at (2) or (3).
- (5) Click the [Addition] button.
- Step3 To delete access permissions for a folder, click the [Deletion] button to the right of the applicable folder in "Setting of user and group that does access permission".
- Step4 If necessary, repeat steps 2 to 3.
- Step5 **Click the [Setting change] button.** A window for confirming the users or groups to be granted access appears.
- Step6 **Click the [Setting change] button.** The users or groups granted access are set, and the <Service use setting> window appears.



b Operation

Step1 Click "Shared folder setting" in the Research Information Exchange System menu window.

The <Shared folder setting> window appears.

change Sectors									
inagement	You are logged	in as norin							Attention
ervice use setting	> Shared	folder setting							
blic folder setting	Atlatar								
Bd setting	. The numb	er of unner hounds of sh	ared folders is 50.						
ared folder setting	Data cann	ot be restored when dele	eting it.						
cess log acquisition	Shared folde	er list							
lp	Old shared fo	lder name		→ New shared (folder name		De	letion	
	-						8	Idlion	
				5	etting change;				
$\sim \sim \sim \sim$	$\sim \sim \sim \sim$	$\sim \sim \sim \sim \sim$	$\sim \sim \sim \sim$	$\sim \sim \sim \sim$	$\sim \sim \sim \sim$	$\sim \sim \sim \sim \sim$	$\sim \sim \sim \sim$	$\sim \sim \sim \sim$	$\sim \sim$
	A Notes								
	. The sutho	with connect he alowe to a							
	 User ID ci It is also p it. 	an specify the mail addre cossible to subdivide by p	88. putting up &write &rei	ad (Only the person who	can contribute :)(Only t	he person who can deliv	ver it :) &admin (Only the	manager :) behind	group ID an
	User ID ct It is also p it. Setting of us	in specify the mail addre cossible to subdivide by p ser and group that doe	88. putting up &write &rei es access permissio	ad (Only the person who	can contribute :)(Only t	he person who can deliv	ver it :) &admin (Only the	manager :) behind	l group 10 an
	User ID ca It is also p it. Setting of up Folde	in specify the mail addre cossible to subdivide by p ser and group that doe r name	55. putting up &write &rea es access permissio Object	ad (Only the person who	can contribute :)(Only t	he person who can deliv	ver it :) &admin (Only the Authority	manager :) behind Deletion	l group 10 an
	User ID ca It is also p it. Setting of an Polde	in specify the mail addre cossible to subdivide by p ser and group that doe r name	985. putting up &write &rei ns accents permissio Object (Uwr 8	ad (Only the person who	can contribute : ((Only t	he person who can deliv	ver it :) &admin (Only the Authority (Reading •)	manager :) behind Deletion (Addition)	l group 1D an
	User ID ci It is also p it. Setting of un Folde	in specify the mail addre cossible to subdivide by p ser and group that doe r name.	usa. na access permissio Object (Une d	ad (Only the person who	can contribute :)(Only ti	he person who can deliv	ver it :) &admin (Only the Asthority (Beading 🕶	manager :) behind Deletion (Addiso)	l proup ID an
	User ID ci It is also p it. Setting of us Setting of II	In specify the mail addre cossible to subdivide by p ser and group that doe or name	555. putting up Swrite &rei es access permissio (User if User if	ad (Only the person who n	can contribute :)(Only ti ating charge)	he person who can deliv	ver it :) &admin (Only the Authority (Reading •)	manager :) behind Deletion (Addian	l group ID an
	User ID ci It is also p it. Setting of u Folde Setting of In	in specify the mail addre cossible to subdivide by p ser and group that doo e name	55. putting up Swrite &rei es access permissio (User 8 User 8 ss that does access Objec	ad (Only the person who n	can contribute :)(Only t	he person who can deliv	rer it :) &admin (Only the Authority (Reading •) Authority	manager :) behind Defetion (48500) Defetion	l proup ID an
	User ID ci If is also p It R Setting of u Folde E Setting of III Imvalidity	an specify the mail addre cossible to subdivide by p ser and group that doe r name termed Protocol addre Foldor name *	ME. potting up Rwrite Area es access permissio Object User R cost that does access Object any(f	ad (Only the person who n b c permitsion c From anywhere.)	can contribute :)(Only t	he person who can deliv	ver it :) &admin (Only the Authority (Beading •) Authority Permission	manager :) behind Deletion (66550) Deletion Deletion	l proup ID an
	User ID co If a also p It. Settling of up Folde C Settling of IP Invalidity	an specify the mail address operation subdivide by possible to subdivide the possible to subdivide to subdivide the possible to	es access permissio (deject (tier it so that does access (deject ary(1) (tier it (tier it) (tier it) (tier it)	ad (Only the person who at permission trom anywhere.) ay permission •	can contribute :)(Only t	he person who can deliv	Authority Authority Reading • Authority Permission (Permission •)	manager :) behind Deletion (Assoc) Deletion Deletion Sector	f group ID an
	User ID c: It also prize It also prize It Settling of up False P Settling of In Invalidity	in spoly the mail addre soushiet as used into a subdivide by p or and group that doe r name folder name Folder name 5	SS. subting up Kwrite &rei coject c	ad (Only the person who a pormission at recommendation at permanent at permanent	can contribute :)(Orly t)	Authority Authority (Beading •) Authority Permission (Permission •)	Deletion (Assoc) Deletion Deletion Deletion Sector	f proup ID an
	User ID or It's also price of the second secon	In specify the mail addre source of the subdivide by pro- ser and group that doe r name former. Protocol addre folder name c	SS. exactors permission (G)perting up Kwirke &re- (G)perting (User 2) (User 2) (User 2) (C)perting (C)pert	ad (Celv the person who n permitted on the person who permitted on the permitted on the permitted on the person of the person	can contribute :)(Only ti etting charge	he person who can dely	Authority Authority Basing V Authority Permission (Remaan V)	manager :) behind Detection (classics) Detection Relation Restore	I proup ID an
	User ID ca It is also p R. Setting of up Folde T Setting of II Invalidity Motes	In specify the mail addre soussible to subdivide by pro- ser and group that doe r name	se, access permission (Object (See 3) so that does access any() (Area (Area	el Coly the person who el Coly the person who el Coly the person who el Coly the person with el Coly the person with the p	can contribute ://Only t	he person who can deliv	Authoriky Basting W Authoriky Basting W Authoriky Permission (Remasor W)	manager :) behind Deletion (668569) Deletion Deletion (668569)	I group ID an
	User ID a: It is also a R. Setting of IP Fide Fide Fide Motes The Inspec	In Specify the mail addre cossible to subdivide by p over and groups that doe r name stemmet Protocol addre rate and protocol addre rate and protocol addre rate and protocol addre	ese, encodes permission es encodes permission (General content deux encodes (Original and folder cannot be	ad (Celv the person who n b c permission t rom anywhere.) ary permission permitted to many.	can contribute :)(Only t	he person who can deliv	Authorky Reading w Authorky Permission (Permission	manager :) behind Deletion (dates) Deletion Reletion Rection	I group ID an
	User ID co It is also It. Setting of u Folde Edd Total Setting of II Invalidity Motes The inspec Change with	in specify the nail defer social to subdivide by the rear and group that doe rearises	ess porting up home året object (User 2 mo thet does access Object any(1 ared folder cannot be ag to the public;	ad (Cely the person who a permitted to many. permitted to many.	can contribute ://Orly t	he person who can defin	Authority Authority Authority Permission (Remaan V)	Deletion Deletion Deletion Deletion Deletion Deletion	

- Step2 To set access permissions for a folder, enter the following information in "Setting of Internet Protocol address that does access permission".
- (1) Enter the folder name in the "Folder name" field.
- (2) Click **v** under "Object", and select one of the following.
 - "Arbitrary permission"
 - Grant access only for specific IP addresses.
 - "In MAFFIN" Grant access from within the Ministry of Agriculture, Forestry and Fisheries Research Network (MAFFIN).
 - "any (From anywhere)" Access is not restricted.
- (3) If "Arbitrary permission" is selected at (2), enter the IP address for granting access to the right of "Object"
 - granting access to the right of "Object".
- (4) Click **v** under "Authority", and select "Permission".
- (5) Click the [Addition] button.

Caution! Limiting the IP addresses for granting access

The default setting of "any (From anywhere)" can be deleted by clicking the "Deletion" button on the right. Additionally, do not select "any (From anywhere)" at (2) in Step 2.

- Step3 To delete access permissions to a folder, click the [Deletion] button to the right of the applicable folder in the "Setting of Internet Protocol address that does access permission" list.
- Step4 If necessary, repeat steps 2 to 3.
- Step5 **Click the [Setting change] button.** A window for confirming the IP addresses for granting access appears.
- Step6 **Click the [Setting change] button.** The IP addresses for granting access are set, and the <Service use setting> window appears.

Acquiring Access Logs 2.6

Operation

Click "Access log acquisition" in the Research Information Step1 Exchange System menu window.

The <Access log acquisition> window appears.

Research Information Exchange System	<u>TOP</u> > Research Information Excha	ange System management > Acces	s log acquisition			
management	You are logged in as norin					
Service use setting	> Access log acquisition					
Public folder setting						
Wiki setting	A Notes	on one ware in the most bacamas a	- bitest			
Shared folder setting	As for the access log acquisitio	in, one year in the past becomes a	r object.			
Access log acquisition	Function	Object year	The object month	Object day		
	Public folder V	2022 🛩	February V			
Help		Acquisitio	Reset			

Enter the following information in the <Access log acquisition> Step2 window.

- (1) Click 💌 under "Function", and select one of the following.
 - "Public folder" Acquire access logs for publicly available personal public folders. "Wiki"
 - Acquire access logs for publicly available personal wikis.
 - "Shared folder" Acquire access logs for personal shared folders for which access has been granted.
- Click 🔳 under "Object year", and select the year for which the access (2) log is to be acquired.
- Click **v** under "Object month", and select the month for which the (3) access log is to be acquired.
- To acquire an access log for a single day, click 🔽 under "Object day", (4) and select the applicable day.

Step3 Click the [Acquisition] button. The access log acquisition confirmation window appears.

Click the [Acquisition] button. Step4 The access log is acquired, and the <Service use setting> window appears.

The access log is also sent by e-mail.

AppendixA Connecting to the **Research Information Exchange System**

Overview of Research Information A.1 **Exchange System Connection**

The Research Information Exchange System has a dedicated storage area in which general users can store research data and programs. Files such as research data and programs can be uploaded by connecting to the storage area by FTP.

Note 🛧 What is FTP?

FTP is a protocol used to transfer files between servers and computers. To connect to the Research Information Exchange System by FTP, it is necessary to install dedicated FTP software on your computer.

The first area displayed when connecting to the Research Information Exchange System is called the home directory. Folder for each Research Information Exchange System function are already created in the home directory.

Folder	Description
Private	This folder is only available to its user. It cannot be viewed
	or used by other users.
Public	This is a public folder for personal use. Files stored here
	can also be viewed by other users.
Share	This is a shared folder for personal use. By creating a folder
	in this shared folder, users can share files with other users
	who have been granted access.
Wiki	This is a Wiki folder for personal use. This folder contains
	pages created and edited with Wiki. Wikis can also be
	viewed and edited by other users.

The folder structure for the home directory is shown below.

Research Information Exchange System folder names and file names Note **T** Be sure to use single-byte alphanumeric characters for folder names and file names in the home directory.

Note 🛧 Uploading files

Files cannot be uploaded directly to the home directory or "share" folder.
A.2.1 Connecting from Windows

This section describes the connection method using Windows 10 as an example.

Caution!	Before establishing an FTP connection Obtain FFFTP from Windows Forest, etc. in advance, and install it on your computer. Windows Forest: http://forest.watch.impress.co.jp/
Note ★	What is FFFTP?

FFFTP is FTP client software for Windows that also supports FTPS for encrypting communication content in addition to conventional FTP.

b Operation

Step1 Start FFFTP. The <FFFTP> window appears.

FFFTP (*)										_		>	<
File Commands Bo	okmarks Vie	w Tools Optio	ns Help										
🖊 💉 🗶 🕂 🔶	★ × 0	当 🖪 🖻 🍓	S [®] E _{uc} J	lis U17	8	S 🗄 Euc Jis 🛛 🖁 🖞	無力	J	11 3	8			
🗈 🗃 C:¥WINDOW	S¥system32				×	主 🚔 🗌							×
Name	Date		Size	Ext	^	Name		Date			Size	Ext	Pe
0409	2019/	12/08 00:11	<dir></dir>										
AdvancedInstallers	2021/	03/17 20:00	<dir></dir>										
🗀 am-et	2019/	12/07 18:14	<dir></dir>										
AppLocker	2019/	12/07 18:14	<dir></dir>										
🗀 appmgmt	2021/	12/17 19:16	<dir></dir>										
appraiser	2021/	09/16 20:52	<dir></dir>										
🗀 AppV	2021/	11/11 21:41	<dir></dir>										
🗀 ar-SA	2021/	12/16 22:21	<dir></dir>										
🗀 bg-BG	2021/	12/16 22:21	<dir></dir>										
🖴 Boot	2021/	12/16 22:21	<dir></dir>										
🖴 Bthprops	2019/	12/07 18:14	<dir></dir>										
CatRoot	2021/	12/17 19:15	<dir></dir>										
Catroot2	2021/	12/24 18:05	<dir></dir>		~								
Copyright (C) 2011– fortran90, tomo1192 Copyright (C) 2018– Default master passw Set your own master	2018 FFFTP P , Yuji Tanaka, 2021, Kurata vord is chose password in	oject (Hiromich Moriguchi Hiro Sayuri. n. command line t	i Matsushi kazu, Fu-: o prevent	ma, Su sen, po sniff o	gun otato f ma	i Kawamoto, IWAMC). wares)TO Koui	chi, vitami	in0x, un	arist, A	.sami,		*
	Local	Selected: 0 (0B)		Loca	l fre	e: 108.6GB	Files in a	queue: 0					

Step2 Click "Connect" from the menu at the top of the <FFFTP> window, and click "Connect" from the menu that appears. The <Host List> window appears.

Host List		×	
	New H	lost	
	New Group		
	Modify		
	Сору		
	Dele	te	
	Up Down		
	Modify D	efault	
Connect Close	Help		

Step3 Click the [New Host] button in the upper right of the <Host List> window.

The <Host Setting> window appears.

Host Se	tting						×		
General	Advanced	Kanji Code	Dialup	Special	Encryption	Feature			
Profile 	e Name		H	lost Nar	ne/Address	5			
Usern	ame	Pas	sword/	Phrase	An	onymou	s		
Initia	Local Fol	der							
Initia	Host Fold	der							
					Curre	nt Folder			
Us	Use last accessed folder as default								
		0	ĸ	Ca	incel	Help			

Step4 Enter the following information in the <Host Setting> window.

- (1) (2) (3) (4)

- Enter the host name in the "Profile Name" field. Enter "ss.affrc.go.jp" in the "Host Name/Address" field. Enter the log in name in the "User Name" field. Enter the password in the "Password/Phrase" field. Symbols ("*", etc.) appear in place of the entered password.

Step5 Click the [OK] button.

New host settings are completed, and the display returns to the <Host List> window.

The host name (e.g., ss.affrc.go.jp) entered at (1) in Step 4 appears in the <Host List> window.

🔳 Host List	×
💻 <mark>ss.affrc.go.jp</mark>	New <u>H</u> ost
	New <u>G</u> roup
	<u>M</u> odify
	Сору
	<u>D</u> elete
	Up Down
	Modify Def <u>a</u> ult
	Help
<u>C</u> onnect C <u>l</u> ose	

Step6 **Double-click "ss.affrc.go.jp" in the <Host List> window.** A window for confirming the certificate appears.

Confirmation of certificate	
Choose 'OK' if you trust this certificate and continue.	
βummary Verified successfully: No	•
Detailed information Signature Algorithm: sha256WithRSAEncryption Validity Not Before: Mar 18 00:00:00 2021 GMT Not After : Apr 17 23:59:59 2022 GMT Subject: C=JP, ST=Tokyo, L=Chiyoda-ku, O=Ministry of Agriculture, Forestry and Fisheries, CN=*.a Subject Public Key Info: Public Key Algorithm: rsaEncryption Public-Key: (2048 bit)	
Modulus: 00:b8:e2:82:2a:39:79:fa:49:f0:13:09:85:c1:8a: 62:69:89:00:91:3b:a2:ed:c3:2f:3c:01:3c:99:1d: 8d:0b:3f:8a:86:4c:b0:a0:94:47:22:8d:a3:66:1c: 40:d1:18:c2:bf:90:b4:f5:63:4e:51:6c:e2:32:4f: 2b:e3:e7:87:37:51:6b:da:97:5e:22:99:ab:0c:39: 58:33:f1:29:6c:49:7d:70:a9:bb:93:ef:b2:1f:ec: 01:ac:44:4e:48:14:d1:d4:0c:77:0b:77:3f:4a:26:	
OK Cancel	

Step7 Click the [Yes] button.

The <Save Encryption Status> window appears.



Step8 Click the [Yes] button.

A connection to the Research Information Exchange System is established, and the home directory appears on the right of the <FFFTP> window.

🗫 norin@ss.affrc.go.jp (*) Encrypted: FTPES - FFFTP							_		×
<u>F</u> ile <u>C</u> ommands <u>B</u> ookma	arks <u>V</u> iew <u>T</u> o	ols <u>O</u> ptions <u>H</u>	elp						
🕈 🗶 🗮 🕂 🕇) X 🗠 🗳	A B 🔒	Sil Ex	J is		🖁 💻 肋 🕑		iii 2	8
🖭 🚔 C:¥Program Fil	es (x86)¥ffftp			~	🖻 🗃 🖊				~
Name	Date	Size	Ext		Name	Date		Size	Ext F
🗅 epuninst.exe	2022/02/21 23:	15 224,242	exe]	🛄 private	2022/02/21 14:41		<dir></dir>	r
FFFTRexe	2018/04/08 13:	41 712,704	exe		🚞 public	2022/02/21 14:41		<dir></dir>	r
FFFTRtxt	2018/04/08 12:	45 11,890	txt		🚞 share	2022/02/21 14:41		<dir></dir>	r
FFFTP_hpnonstop.txt	2012/01/16 21:	31 2,467	txt		🚞 wiki	2009/07/30		<dir></dir>	r
🖹 history.txt	2018/04/08 12:	45 23,358	txt						
libcrypto-1_1.dll	2018/03/28 23:	34 1,389,568	dll						
🗅 libssl-1_1.dll	2018/03/28 23:	35 284,160	dll						
Microsoft.VC90.CRT.m	2011/09/20 1:2	28 381	ma						
🗅 msvcr90.dll	2014/02/24 20:	53 655,872	dll						
🗅 ssl.pem	2018/03/10 20:	33 215,556	pem						
					<				>
>LIST									^
150 Here comes the	directory lis	ting.							
226 Directory send O	ιK.								
Download file list succ	cessful. (254	l Bytes)							
									~
Local Selected: 0 (0 B	lytes)	Local free: 71.68G	Bytes		Files in queue: 0				

A.2.2 Connecting from macOS Monterey

Caution! Before establishing an FTP connection Download Cyberduck from the following URL in advance, and install it on your computer. https://cyberduck.io/index.ja.html?l=ja Note ★ What is Cyberduck? Cyberduck is FTP client software for macOS 12 Monterey that also supports FTPS for encrypting communication content in addition to conventional FTP.

6 Operation

Step1 Start Cyberduck.

The <Cyberduck> window appears.



Step2 Click the "Open Connection" button in the menu at the top of the <Cyberduck> window.

The connection destination setting window appears.

Server:		Port: 2	1
URL:	<u>ftps://</u>		
Username:	Username		
Password:	Password		
	Anonymous Login		
SSH Private Key:	None		
Add to Keychain	? Cancel	Conne	et

Step3 Enter the following information in the connection destination setting window. Enter "ss.affrc.go.jp" in the "Server" field. Enter the log in name in the "User Name" field. Enter the password in the "Password" field. Symbols ("*", etc.) appear in place of the entered password.

- (1)
- (2)
- (3)

Click the [Connect] button. Step4

A connection to the Research Information Exchange System is established, and the home directory appears.

000	XXXXX (ass.affrc.go.jp	p – FTP-SSL	\bigcirc
Open Connection	Quick Connect	Action	Refresh Edit	Disconnect
	<u>•</u> /		:	,)
Filename	1	Size	Modified	
private			4.0 KB 2/19/09 3:38	PM
public			4.0 KB 12/4/08 3:22	AM
▶ 🚞 share		1	2.0 KB 11/11/09 3:0	7 PM
wiki			4.0 KB 11/12/09 10:	29 PM

AppendixBRestricting Access to Content

B.1 Overview of Access Restrictions

By uploading an ".htaccess" and ".htpasswd" file to the folder containing the content you wish to restrict access to, access restrictions can be set with an IP address (domain name) or user authentication.

Additionally, if a subfolder exists in the folder for which access restrictions are set, access restrictions are also set for the subfolder.

Note ★	What is the .htaccess file? This file configures the access restrictions with an IP address or domain, and user authentication. The file must be configured in the prescribed format. Additionally, if setting access restrictions with user authentication, the .htpasswd file must also be uploaded.
>Referen	Ce> Refer to "B.1.2 .htaccess File Format" for information on the .htaccess file format.
Note ★	What is the .htpasswd file? This file is used for storing the user ID and password for granting access.

B.1.1 Access Restriction Types

The following three access restriction types are available.

- Specifying an IP address (domain name) Create an .htaccess file, and set access restrictions with an IP address (domain name).
 Authenticating users
 - Create .htaccess and .htpasswd files, and set access restrictions with user authentication.
- (3) Combining an IP address (domain name) and user authentication Create .htaccess and .htpasswd files, and set access restrictions combining an IP addresses (domain name) with user authentication.

B.1.2 .htaccess File Format

B.1.2.1 Format When Specifying an IP Address (Domain Name)

• If granting access only from a specific IP address (domain name)

First deny all access, and then enter the IP address or domain name for which access is to be granted.

1	Untitled - Notepad	- 🗆 🗙
File Edit Format View Help		
<pre># Sample .htaccess File order deny.allow deny from all allow from pcl.xxxx.affrc.go.jp allow from pcl.xxxx.affrc.go. allow from 150.26.xxx. allow from 150.26.xxx.xxx</pre>	iρ	~
		¥ .
~		ы. <

- # Sample .htaccess File
 Enter "#" at the beginning of the line to make it a comment line.
- order deny,allow
 Denial of access takes precedence.
- deny from all Deny all access.
- allow from .xxxx.affrc.go.jp Grant access by domain.
- allow from pc1.xxxx.affrc.go.jp
 Grant access to the FQDN of a specific host.
- allow from 150.26.xxx.
 Grant access by network address.
- allow from 150.26.xxx.xxx
 Grant access for specific host IP addresses.

```
Note 🛧 If the computer does not have a host name
Specify with an IP address.
```

If denying access only from a specific IP address (domain name)

First deny all access, and then enter the IP address or domain name for which access is to be denied.

2	Untitled - Notepad	-	×
File Edit Format View Help			
# Sample .htaccess File order allow,deny allow from all deny from .xxxx.affrc deny from pc1.xxxx.aff deny from 150.26.xxx. deny from 150.26.xxx.	.go.jp frc.go.jp xxx		~
			~
<u><</u>) .i

Sample .htaccess File
 Enter "#" at the beginning of the line to make it a comment line.

- order allow, deny
 Granting of access takes precedence.
- allow from all Grant access to all.
- deny from .xxxx.affrc.go.jp Deny access by domain.
- deny from pc1.xxxx.affrc.go.jp
 Deny access to the FQDN of a specific host.
- deny from 150.26.xxx.

Deny access by network address.

• deny from 150.26.xxx.xxx

Deny access for specific host IP addresses.

Note ★ If the computer does not have a host name Specify with an IP address.

If granting access only from a specific organization's subdomain name

First deny all access, and then enter the organization's subdomain name for which access is to be granted.



Sample .htaccess File Enter "#" at the beginning of the line to make it a comment line.

- order deny,allow
 Denial of access takes precedence.
- deny from all

Deny all access.

• allow from .xxxx.affrc.go.jp

Grant access only from organization subdomain naro.

• allow from 150.26.xxx.

Grant access from the network address for organization subdomain naro.

Note ★ Specifying the organization subdomain and network address If granting access from a specific organization subdomain, it is also necessary to grant access from the network address, assuming that host names have not been assigned to computers in the organization.

It is also possible to specify only the organization subdomain or network address.

B.1.2.2 Format for Performing User Authentication

1							Untitled - Notepad	-	×
ile	Edit	Form	nat N	liew	Help				
Sanış uthuk uthiy uthiya equi	ple. Iseffi jope lane re	htacce le /	ss Fili (data/i Jasic Secrei valid-i	e iser/y iser	vourname/	htpasswd			

Sample .htaccess File

Enter "#" at the beginning of the line to make it a comment line.

- AuthUserFile /data/user/yourname(user name)/.htpasswd Enter the absolute path for the .htpasswd file.
- AuthType Basic

Specify basic authentication as the user authentication method.

AuthName "Secret"

Enter the title name that appears in the user authentication window if desired.

• Require valid-user

Enter the user name for authentication.

By entering "valid-user", authentication is performed for all users listed in the .htpasswd file.

Caution! User authentication method This system supports only basic authentication. With basic authentication, the password flows through the network as encoded information, and therefore there is a risk of the original password being read when decoded. If setting access restrictions with user authentication, do so after ensuring a sufficient understanding of the risk involved. Caution! AuthUserFile file name In the interests of security, be sure to specify a file name beginning with ".ht".

B.1.2.3 Format for combining IP address (domain name) and user authentication

If the user's IP address is already known, IP address (domain name) and user authentication can be combined.



>Reference> Refer to "B.1.2.1 Format When Specifying an IP Address (Domain Name)" and "B.1.2.2 Format for Performing User Authentication" for information on each format.

B.2 Setting Access Restrictions with Windows

L Operation

Step1	Creat >Refe	te an .htaccess file using a text editor such as Notepad. erence> Refer to "B.1.2 .htaccess File Format" for information on the .htaccess file format.
Step2	Conr the .h acces >Refe	hect to the Research Information Exchange System, and upload htaccess and .htpasswd files to the folder you wish to restrict ss to. erence> Refer to "AppendixA Connecting to the Research Information Exchange System" for information on connecting to the Research Information Exchange System.
N	ote ★	Transfer mode Upload the ".htaccess" file and ".htpasswd" file in text mode (ASCII mode).
N	ote ★	Changing the ".htaccess" file name Depending on the text editor used, it may not be possible to save a file with the file name ".htaccess". If this is the case, change the file name in the Research Information Exchange System to ".htaccess" after uploading.

B.3 Setting Access Restrictions with macOS 12 Monterey

b Operation

Step1	Create an .htaccess file using a text editor such as TextEdit. >Reference> Refer to "B.1.2 .htaccess File Format" for information on the .htaccess file format.
C	aution! .htaccess file name
	macOS 12 Monterey recognises files with the prefix "." as system files. Create an .htaccess file with the filename "htaccess.txt ", upload it to the Research Information Exchange System, and then change the file name to ".htaccess".
Step2	Connect to the Research Information Exchange System, and upload the .htaccess and .htpasswd files to the folder you wish to restrict access to. >Reference> Refer to "AppendixA Connecting to the Research Information Exchange System" for information on connecting to the Research Information Exchange System.

Step3 Change the name of the uploaded "htaccess.txt" to ".htaccess".

AppendixC Viewing Personal Public Folders

C.1 Viewing Personal Public Folders

The content of a personal public folder can be viewed by entering the URL for that folder in the web browser address field.

b Operation

- Step1 Enter "http://cse.△△△.affrc.go.jp/□□□/" in the web browser address field. Enter the organization subdomain in "△△△", and enter the log in name for the user of the personal public folder in "□□□".
- Step2 **Press the "Enter" key.** The content of the personal public folder will appear in your web browser.

AppendixD Viewing and Editing Wikis

D.1 Viewing Wikis

The content of a wiki can be viewed or edited by entering the URL for a publicly available personal wiki or the URL for a mailing list wiki in the web browser address field.

b Operation

Step1 (1)	Enter addre Enter Inforr Enter availa	the address for a publicly available wiki in the web browser ess field. "https://user-wiki.sys.affrc.go.jp/□□□/" to view a Research nation Exchange System personal wiki. the log in name for the user who made the personal wiki publicly able in "□□□".
No	ote ★	Omitting the log in name The AFFRIT Wiki top page can be displayed.
(2)	To vie Enter	ew a mailing list wiki, enter "https://ml-wiki.sys.affrc.go.jp/□□□/". the mailing list name in "□□□".
No	ote ★	Omitting the mailing list name The AFFRIT Wiki top page can be displayed.
Step2	Press The v >Refe	s the "Enter" key. viki appears in your web browser. erence> See below for information on working with wikis. http://www.dokuwiki.org/ja:dokuwiki
Nc	ote ★	Logging in to a personal wiki Depending on the settings of the user who made the personal wiki publicly available, it may not be possible to view the wiki without logging in to the system. If this is the case, click the wiki "Log in " button to log in to the system.

D.2 Editing Wikis

This section describes how to edit a wiki.

 Caution!
 Editing wikis Only users with editing permissions can edit a wiki.

 Note ★
 Wiki pages in this manual The wiki pages in this manual may differ from the actually displayed pages depending on the operating environment.

D.2.1 Starting Wiki Editing

b Operation

Step1 Ensure that the wiki page is displayed.

8	S I		最近の安美 メディア	パキーシャー サイトマップ
10	COR Hart			
				1440
	test			
				100
				20
				*
			start.txt 最终更新 2003-02-10	(blos) 14:10 by 121212
	保護代育馬サー	ビスについて、Wakの利用方法、農林水量協力清解総合	3センラー(AFTRIT Period) 色のWasを見る… 国	

Step2 Clicking the "Log in" button in the upper right of the wiki page displays the <Log in> window. Enter the log in name and password, select the display language, and click the [OK] button. The user is logged in to the system. <Reference> Refer to "1.2 システムの利用開始" for information on logging into the

system.

Step3 Click the "文書の編集" button on the wiki page. Wikis can now be edited.

タイトル (設定してください)		٩	
S	単近の変更 メディ	778-59- 54797	
現發信量 Mart			
		dart	
test		20042	1
		AND DED NO	文書の産業
		100000	0
- 機械和学校・11月10日、1月1日の中国学校工業部分部務部長の10日、11月2日	startind BROWNY 2013-C	2/19 (Mote) 14/30 by 121/21/2	
	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
	252€ 10102 (12020)	0 11 () D770	
アンタイトル(設定してください)	#528:13132 (131212)	6 11 (6 077%) Q	
多イトル 酸速してください)	2528 (1002 (1003)	0 छन्छ (0 0773) Q 777-57- १९२२७७	
多小りし (設定してください)	2526 (222) 82082 (222)	6 22 () 00779 Q 777-57- 910797	
第46章 ###	2522 (2023) 82082 374	0 88 () 07734 Q Q 777-54- 947-797	
受く タイトル (設定してください) 現在書 wet	2500 (1001) BEORE 374	6 22 () 07734 Q Q 777-54-54757 74-547	
タイトル (設定してください) 用を量 wet 編集して何存用ボタンを用いてださい。	2500 (1003) BCORE 374	© 111 © 077% Q 777-50- 94797	
タイトル (設定してください) 用をご言 **** 編集して「存存」ボタンを押してください、 WALE/SE を記念から参照してください、 WALE/SE を記念から参照してください、を WALE/SHRS/BH/	ASCE (INIT) BLOORE XF4	© 111 © 077% Q 777-59- 949797 nut	10
マイトル (設定してください) 用に立 mot 編集して「存存はがっと称ってださい、 WaldSatu G 2012 2015 00 10 10 10 10 10 10 10 10 10 10 10 10	ABCE INNO (INNO) BEODER 199	6 88 (00779) Q 778-58- 9(4797) aut	
 タイトル (設定してください) 用品は met 編集して「市内:ボタンを押してください Waak2000年の「「「市内:ボタンを押してください」 Waak2000日の第二日の「市内:ボタンを押してください」をWaak2000年の一つて確認することをできます。 8 / () () () () () () () () () () () () ()	4322 (1003) 82012 (2003)	© 112 © 0773 Q 727-59- 9(1797	- <i>o</i>
タイトル (設定してください) 用在 (語 + w+ 編集して「存存):ボターを用してください。 Walk2rd: 公式 # 2010年のそれしてください。 Walk2rd: 公式 # 2010年のそれしてくてきい。 第 7 ビッド * 日 (点): (点): (本): (本): (本): (本): (本): (本): (本): (本	Abde inna (inni) BEORR XF(6 99 (6577) Q 7(7-57- 9- 9-747 for	10 00 A
 タイトル (設定してください) 用を立 mod 編集して「存在」ボタンを押してださい。 Walded な話になったがあい、 Walded な話になったがあい、 B J U TT を 語 読 話 (n) ● (金) 日 二 単 (図) ● (0) ● (金) M. 	4352 (100) 80022 (77)	6 99 () COTO	10 0 × 1
 タイトル (設定してください) 用目の目 wet 編集してになればからと思いてくたさい、 Wak2adi な 認知とかを参照してくたい、 Wak2adi な 認知とかを参照してくたい、 Wak2adi な 認知というとういい Wak2adi な 認知とのであり、 Wak2adi な 認知とのであり、 Wak2adi な 認知とのであり、 	4520 (mar (man) ECORE 174	0 112 ⊙52729 Q 773-59- 9(1707 ∫ ant	
 タイトル (設定してください) REGE men MRL-T(##1#5>と用いてださい、 WaldEnd いたいと用いてださい、 WaldEnd いたいとのになって使用してください。 R / L (1) ***********************************	4520 (1999) 82088, 374	0 11 002729 Q 773-59- 947307 	10 00 × 1
 タイトル (設定してください) 用品目 met 編集して「存在はボタンを用してください。 Wasi264 などを用してください。 Wasi264 などを用してください。 Wasi264 などを用してください。 Wasi264 などを用してください。 Wasi264 などを用してください。 Wasi264 などのでは、 Wasi264 などのでは、<td>4520 (mar (man) #2088 x74</td><td>© 112 © 577% Q 2728-59- 9:0-207</td><td>10 Co 1</td>	4520 (mar (man) #2088 x74	© 112 © 577% Q 2728-59- 9:0-207	10 Co 1
P-11-12 (設定してください) RECE wet	4500 (100) 800088, 374	© 111 () (2775) Q 7724-59- 949397 	10 ° +
 タイトル (設定してください) RECE met 編集して「保存」が少った押してださい、 WadDate (最加加)から生用してださい、 WadDate (最加加)から生用してださい、 WadDate (最加加)から生用してださい、 WadDate (最加加)から生用してたされ、 WadDate (最加加)から生用してたされ、 WadDate (最加加)から生用してたされ、 	4520 (100) 80058 374	© 111 © D775 Q Q 772-57- 9-0757	
RECEI wet RELITION (設定してください) RELITION (設定してください) WeakSet ないたい、 WeakSet ないたいたい、 A I U IT * 日 点 点 に 一 単 回 ● ロック ④ AL Martine test marts	4520 (mar (man) 82082 /74	0 112 (0 0775) Q 777-59- 9(0 707 j out	11 (B) ~ 1
 タイトル (設定してください) REGE men RELCT(##1#5>と押してください、 Waak2ad いたいとからいなどのもののはなが見用バーンで検討することもできます。 R / AL (10) (10) (10) (10) (10) (10) (10) (10)	4350 (100) 82088, 374	© 111 © 0773 Q 772-59- 9-0797	10日間の1
タイトル (設定してください) 用きに置 mart 用紙(二「何用:ボタンを用いてください、 Waak2mt を設定したを使用いてください、 Waak2mt を設定したを使用いてください、 B / J () () () () () () () () () () () () ()	4350 (100 (100) 82088 374	© 111 © D775 Q 772-59- 9:0797 art	100 × 1
RECEI wet RELETANDE SERVICESUL WARZENCE SERVICESCON WARZENCE SERVICESCON <td>4500 (100 (100) RECORD 1974</td> <td>© ₩₩ ⊙D7754 Q 9724-59- 94-297 out</td> <td></td>	4500 (100 (100) RECORD 1974	© ₩₩ ⊙D7754 Q 9724-59- 94-297 out	
PACAL (設定してください) REC # Met MRUT(RR)150-269UTC(ださい) MRUT(RR)150-269UTC(ださい) MADDES MRUT(RR)150-269UTC(ださい) MADDES MRUT(RR)150-269UTC(ださい) MRUT(RR)150-260UTC(ださい) MRUT(RR)150-260UTC(ださい) MRUT(RR)150-260UTC(ださい) MRUT(RR)150-260UTC(CE) MRUT(RR)150-260UTC(E) MRUT(RR)150-260UTC(4500 (100) 80008 374	© ₩₩ 00775 Q Q 7724-59- 9-0767 mm	
Rec 2 wet Rec 2 wet REL CFGR/152-249L7CC24-4 Was2018828/	4520 (лац (дац) 82002 (уу г фад мене Фадр 2010	© 112 © D775 Q Q 772+-5r- 9-0-2v7 j mt	10 00 ch
	4320 (100) 820028, 374 0 (100) 10 (100)	・	

D.2.2 Inserting Reference Links

Reference links to a user's shared folder or the mailing lists to which they belong can easily be inserted into a wiki page.

b Operation

- Step1 First, ensure that the wiki page can be edited. >Reference> Refer to "D.2.1 Starting Wiki Editing" for information on enabling wiki page editing.
- Step2 Click one of the buttons under the "M" button in the toolbar at the top of the edit window.

By doing so, a reference link is inserted.

	abcentar (tana)	0 10 00000	
S THE LOCALEVY	最近の変更 メラ	Fepta-Se- 940707	
現在位置 start			
		(April	
編集して「保存」ボタンを押してください。			B
WAREAはG空空形記法を参照してください。GWAREA練園用ページで練習することもでさます。			0
8 / 2 〒 5 県 路 湯 川 考 🍘 三 三 🗷 🖬 🔍 Q 🦻 🕅	下于7下保存日時:;	013.02/18 (Mos) 14:38	8
annen test annen 🍐 🖉		÷.	1
2/1 17.47-11 10.0-10.1	0.000	* 1000 m. a. L.	
MIT JUCA TIJCU MANJAR	1. 7/4585	THE O R. O.	
	nation 最终更新 20.3	402 14 (Marc) 15 27 by 121212	
価額共有系サービスについて、Wildの利用方法・農林水量研究清晰総合センター	AFFRIT Pertall 他のいいを見る。		

The second states and	2528 (2122 (1222) O 101 (1222)	ik L
9117L (aster Concern)	最近の変更 メディアマネージャー サイトマイ	đ
現在位置: warr		
	10	
編集して「保存」ホタンを押してください。		B
WAIE活は		6
8 / U 可多曲品品((), ● 量 三 三 ■ 型 ● 0, ▼ () 私	下马力·保存日時: 2013/02/18 (Mos) 14:38	9
{(m1-m1ki)/huwe/justi//to/resource/)	1	1
保存 プレビュー キャンセル 編集の概要	- - - - - - - - - - - - - -	

D.2.3 Creating a Comments Field

A comments field can be created in a wiki page, allowing users to enter comments. By creating a comments field, comments can be entered even by users with no wiki editing permissions. It is therefore helpful to create a comments field in such cases as when wishing to gather as many opinions as possible.

Comments written by users are managed separately from wiki pages.

One comments field can be created for each wiki page.

b Operation

Step1 First, ensure that the wiki page can be edited.

>Reference> Refer to "D.2.1 Starting Wiki Editing" for information on enabling wiki page editing.

Step2 Use the "~~DISCUSSION~~" notation to create a comments field. Format: ~~DISCUSSION~~

1.80		
RGCE mat		100
編集して「保存」ボタンを押してくたさい。		
W20記法はの登記記法を整理して代さい。のW20記法課題用ページで建築するこ	とちてきます。	1
	S A	
保存 プレビュー キャンセル 構築の程度	□ 小安東	部分中会に
	alast.tel 一般的更多。20	12/02/38 ddiaio 15/27 by 121212
情報具有成分ービルについて、NacOの利用力法(情報を提供交流	第8日125日-007911月w60(私口下副主用る。	

<Example of a page with a comments field>

タイトル(設定してくたさい)	BARRIER THE AREA THE AREA
	BLOCK STURY ST STO
要代表, start	
	1
test	
コメント	
Lillerer, Christian gine 1411	
86-15天2J	
Lyman, Ewisten one ice	
and the second s	
	20 NA 01 00
L (Classia, C20133216 (Mar) (+5)	
50456	
コメントを入力.	
THE REPORT	
Met NACT-	
	anan bei 義高麗會 2011年2月18日(March 1977) by 12121
「貴級共行派リービスについて、Wardの利用方法」農業を提供売加	WRS会センター(ASTRIT Parts)、他のWasを見る
1200 (1000 (1000 (1000))	

<Example of the comments management window>

10II start	(item
すべてのコメントを見る	
test	
start = [16]2remas, 2013/02/18 (Mon) 14:58: 39, 497833 = [16]2remas, 2013/02/18 (Mon) 14:30, 5934 CH7_	秋徳 オープン 💽 変更
■ □ 017544897 SOF200.18 (Web) 14201 S ¹ ⁻ 0 (6-6)	85 BI 86
	etari nat 📾 10 🖉 ni: 2013 62 76 (Men) 16-96 by 122212
(編纂共同系サービス):ついて)以後の利用方法(編計大編前方編載分台ビン)	9— (AFFRIT Panal) (協のNikiを発表。

Note ★	If a comments field has already been created Set the status of the comments field to allow comments to be entered.
Note ★	To disable the comments field Use the "~~DISCUSSION:closed~~" notation. Format: ~~DISCUSSION:closed~~ If a comments field has not yet been created, a comments field that does not allow new comments to be posted is created.
Note ★	Hiding the comments field Use the "~~ DISCUSSION:off~~" notation. Format: ~~DISCUSSION:off~~ Additionally, the comments field can also be hidden from "View all comments" in the management window. After comments are hidden, they remain hidden even if the "~~DISCUSSION:off~~" notation is deleted from the wiki page.

Caution! Deleting the comments field Once a comments field has been created, it cannot be permanently deleted. The comments field will remain even if the "~~DISCUSSION~~" notation is deleted from the wiki page.

D.2.4 Displaying Wiki Page Content Chronologically Like a Blog

The content of wiki pages in a specific namespace (folder) can be displayed

chronologically. This is helpful for use in announcement pages, etc.

b Operation

Step1 First, ensure that the wiki page can be edited.

>Reference> Refer to "D.2.1 Starting Wiki Editing" for information on enabling wiki page editing.

Step2 To display content chronologically like a blog, use the "{{blog>...}}" notation.

Format: {{blog>[namespace]?[number of displayed posts]&[include plugin display flag]}}

- [namespace]
 Specify the namespace (folder) in which the wiki page content is displayed chronologically.
 If omitted, the namespace "blog" is assumed.
- [number of displayed posts]
 Specify the number of posts displayed on each page. If omitted, a post number of "5" is assumed. If the number of displayed posts is exceeded, the page will be split, and links such as "older posts" will be displayed accordingly.
 [include plugin display flag]
- Specify the content and syntax of each displayed post.
- **>Reference>** Refer to the following site (English) for details on the include plugin display flag.

https://www.dokuwiki.org/plugin:include#configuration_and_flags

採集して「保存」ボタンを押してください。		dart
	TO COLOCERT.	
mann test mann	Letisaliza)	1
({blog>zews1})		
保存 スピュー キャンセル 編集の振奏	一 小袋更	- 御御令会与
	nartne 朝時更新 2013-021	8 (Olion) 15:27 by 121212
情報共有系サービスについて、WaleS中に用方法 農林水塩	研究業務総合センター(AFFRIT Pend)のZWAR発表。 第2回2000日	
情報共有系サービスについて、Wasc和同方法:農林水量	研究情報後含化ンター (AFFRIT Pend) (他のWaiを見る NEWITTETEN	

man 2		ASCE INTE (INTE) SPECE (GUSTS
タイトル (設定して	ください)	9
		親近の反東 メティアマネーンヤー サイトマリ
R在位置: start		
		star
19 M		
test		
bbb		
111		
🖯 2013/02/18 (Mea) 15:29 - 🛓 612zentzi	Quコメント	(# =
333		(HE (1999) (
© 2013/02/18 (Mos) 15:05 - 1 612center		62
	dife i vezilir.	/理意 (****>1 aaa)
	810.0 MG40:	
	文書の作成	
7.15.1		
יועעב		
▲612zentzi, ⊙2013/02/18 (Mon) 14:	0	
めいつえぬ		vie de las His
Commence	-	
かきくけこ	*	
		近要 補責 穩立 用除
▲612zentzi, ⊙2013/02/18 (04en) 14:	8	
さしすせそ		
		近季 相見 時下 則除
71.101		
1979 T 2705		*
		-
保存 プレビュー		
		etant.txt - 最終更新: 2013/02/18 (Mean) 15:27 by 121212
信託なる	「系サービスについて Wilsiの利用方法 農林水産研究情報総合センター	- (AFFRIT Portal) 他のWikiを見る

<Example of content displayed chronologically like a blog>

Note ★ If displaying a wiki page in a specific namespace (folder) in list format

Use the "{{autoarchive>...}}" notation. Format: {{autoarchive>[namespace]}}

Note ★ To display the wiki page in a specific namespace (folder) in list format by month and year

Use the "{{archive>...}}" notation.

Format: {{archive>[namespace]?[month & year]&[pagelist plugin display flag]}}

- [namespace] Specify the namespace (folder) for displaying a wiki page in list format by month and year. If omitted, the namespace "blog" is assumed. [month & year] (required)
- Specify in YYYY or YYYY-MM format. To display posts for the entire period, specify "*".
- [pagelist plugin display flag]
 Specify the syntax of displayed page lists.

>Reference> Refer to the following site (English) for details on the pagelist plugin display flag.

https://www.dokuwiki.org/plugin:pagelist#flags

Note ★ Blog function related plugins

The blog function works by combining several plugins. In addition to the include and pagelist plugins described above, the following plugin functions are also used.

bloglinks plugin Display a link to the previous and next blog entries above posts. Refer to the following page (English) for details. <u>https://www.dokuwiki.org/plugin:bloglinks</u>

- tag plugin Wiki pages can be tagged. Refer to the following page (English) for details. <u>https://www.dokuwiki.org/plugin:tag</u>
- discussion plugin
 This is used for the comment function.
 Refer to "D.2.3 Creating a Comments Field" for details.

Announcement page creation example

- Page name
- Announcements top : /Info
- List of announcements by year : /Archive/2021
- Individual announcement posts : /info/post name
- Wiki text content sample for the above page
- Announcements top: /Info

===== Announcements ===== {{blog>info}}

• List of announcements by year: /Archive/2021

===== 2021 Announcements ====	
{{archive>info?2021}}	

• Individual announcement posts: /info/post name

===== Post title ===== This is an announcement sample post.

Note 🛧 Adding a new announcement post

By entering the "post name" in the new post entry form displayed in "Announcements top", new posts can be created using a blog post model.

D.3 Batch Downloading and Uploading of Wiki Pages

D.3.1 Batch Downloading Wiki Pages

B

Caution!	Batch downloading wiki pages
	Wiki pages can be batch downloaded only by users with manager authority.
Operation	
Step1 >I	First, ensure that the wiki page can be edited. Reference> Refer to "D.2.1 Starting Wiki Editing" for information on enabling wiki page editing.
Step2	Click the "Manage" button in the upper right of the edit window. The Manager menu appears.

9イトル (設定してください) 8200		0070
No. 1		9
在位置 mint	RE MANAGESTE	Sel- 895
		eat
補助して「保存」ボタンを押してください。		
なる形態はなの適相になるな利用してCCさいたの、WebENの構成用パールで構成することとできます。		
B / U π & Π β ₁ β μ ≪ @ Ξ Ξ ≊ Ξ 		121
(夏奈 「九-ビュ」 オーンセル」 編集の問題 「日本空間	100 o 4	*
The second second		
43241331	(1731) O Sia (1	107700
よたそ1331 タイトル (設定してください)	(1737) 〇 聖王 ① 文王 メディアマネーシャー・1	ब् च्
シンマ 1370 タイトル (設定してください) RCE war	(1333) 〇 聖堂 〇 文王 メディアマネーシャー 1	פרקנים ב לפראוע ב
455年1333 タイトル (設定してくたさい) 第259	0.3.7.3 6 58 () 28 <i>19 (773-5</i> 7- †	אליק לאס (ס לער אז אלי ווווח
ダイトル(設定してください) RCE ext 管理者メニュー	(),3,2,3) () AR () AR (7(773-57-)	(101) 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
	(1337) (188) (1377) (1977) (0 9 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
2012を1337) タイトル (設定してください) RECE ever 管理者メニュー Downwor E型目でき 69 スクロット 残です 多、サイト設定	(1333) 0 82 () \$2 /7/778-59- 1	P P tessibit
	(13)3 0 % () % (7777-57- 1	עלידעם איי ע ע לידע איינע וווח
	(13.3.2) 〇 龍田 ① 京東 メディアマネータッー 1 2016-06-26a "Ennor of T	Description Description Description Theorem
	[1333] 〇 龍田 ① 変変 メディアマネーショー 1 2016-06-25a "Dinner of Ti	Q Q Q Tots A to Sort"

Step3 Click the " $\vec{\tau}$ - $\phi \sigma \tau \nu \pi$ - $k \nu \tau \rho \lambda \pi$ - $k \nu r$ link. The window for importing and exporting data appears.



Step4Click the "データをエクスポートする" link.Wiki pages are batch downloaded.

D.3.2 Batch Uploading of Wiki Pages

Caution!	Batch uploading of wiki pages
	Wiki pages can be batch uploaded only by users with manager authority.
Caution!	Upload zip file format Uploaded zip files must be in the following format.
	 Folder structure The root folder in zip files should contain a "pages" and "media" folder. Content of "pages" folder (wiki pages)
	 All file names and folder names should contain single-byte alphanumeric characters only.
	• Japanese file names and folder names should contain UTF-8 encoded Japanese character strings that have been URL encoded.
	 The file extension should be ".txt". The file content should be in UTF-8 encoded text.
	 "media" folder content (media files) All file names and folder names should contain single-byte alphanumeric characters only.
	 Japanese file names and folder names should contain UTF-8 encoded Japanese character strings that have been URL encoded.
	 The file extension should be an extension that can be uploaded to AFFRIT Wiki as a media file

Step1 First, ensure that the wiki page can be edited.

>Reference> Refer to "D.2.1 Starting Wiki Editing" for information on enabling wiki page editing.

Step2 Click the "Manage" button in the upper right of the edit window. The Manager menu appears.



	(int
	(start
	1 1141
2016-06-26a "Eleno	ar of Tsort"
2011	5-06-26a "Eleni

Step3 Click the "データのインポートとエクスポート" link. The window for importing and exporting data appears.

R在位置: start		
	tart	
データのエクスポート (バックアップ)		10
データをエクスポートする		6
※現在のすべてのW省KページとKディアファイルをZRファイルに至とめてダウンロードできます。 ※ダウンロードしたZRPファイルはご自身のパンコン上で大切に保護してください。		0
データのインボート (リストア)		
インボート方式「REListruid上書き」数字デークは絵葉しない、同名デークは要解日時が新しければ上書き」 インボートするファイル(マロ) データをインボートする		
※ 単抗によりスポートしたZIPフィイルキインボートできます。 ※インボートうちを選択し、ZPファイルを加えしてから「データをインボートする」ボタンを押してください。 ※ ZIPファイルのジャプロート後に離れ後述追加が表示されます。		
インボート可能なZIPファイルの条件		
事前にエクスポートしたZIPファイルの他。以下の条件を満たすZIPファイルであればインポートできます。		E
 フォルダ爆発 ・ 20ファイルの内容(パートフォルダビ)(page) および finedal フォルダがあること。 ・ 20ファイルの内容(オーク) ・ 1 年期のファイルタンカルダムジャーター ・ 日本第のファイルタンカルダムジャーター ・ アッイルの中特はパイオンコードの日本第文学の学せいエエンードルモルのであること。 ・ ファイルの中特はパイオンコードの日本第文学の学せいエエンードルモルのであること。 ・ アッイルの中特はパイオンマからなこと。 ・ 1 Finedal フェルダムマから、 ・ 1 年本第のファイルタンオルマからこと。 ・ 日本第のファイルタンオルダムジャードの日本第文学のが実施まれること。 ・ 日本第のファイルタンオルダムダムジャードの日本第文学のグロムエンコードルたものであること。 ・ 		10 0° 40
 ファイルの拡張子がAFRIT Wasci分(アファイルとしてアップロード可能な拡張子であること。 		

- Step4 Click the [Browse] button, and select the file to be uploaded.
- Step5 **Click the** "データをインポートする" link. Wiki pages are batch uploaded.

AppendixE Connecting to and Performing Operations in Shared Folders

E.1 Overview of Shared Folder Connection and Operation

Users can connect to Research Information Exchange System personal shared folders or mailing list shared folders for which access has been granted, and from there, can create folders, and upload or download files.

Note ★ Folder names and file names for shared folders Be sure to use single-byte alphanumeric characters for folder names and file names for shared folders.

E.2 Connecting to and Performing Operations in Shared Folders from Windows

E.2.1 Connecting to and Performing Operations in Shared Folders Using a Web Browser

This section describes how to connect to or perform operations in Research Information Exchange System personal shared folders or mailing list shared folders from Windows using a web browser.

E.2.1.1 Connecting Using a Web Browser

Entering the URL for a shared folder in the web browser address field enables a connection to be established with that shared folder.

b Operation

- Step1 Enter the address for the shared folder in the web browser address field.
- (1) Enter "https://user-share.sys.affrc.go.jp/□□□/△△△/" to connect to a Research Information Exchange System personal shared folder. Enter the log in name of the user who made the personal shared folder publicly available in "□□□", and enter the name of the shared folder in" △△△".

Note ★ Omitting the log in name and shared folder name

The AFFRIT shared folder top page can be displayed.

If connecting to a mailing list shared folder, enter "https://ml-share.sys.affrc.go.jp/□□□/△△△/".
 Enter the mailing list name that made the shared folder publicly available in "□□□ ", and enter the name of the shared folder in" △△△ ".

Note 🛧 Omitting the mailing list name and shared folder name The AFFRIT shared folder top page can be displayed.

Step2 **Press the "Enter" key.**

A message window appears indicating that log in is required.

Step3 **Click the "Log in" button in the upper right of the window.** A window appears indicating that the display will change to the WebSSO authentication window.



Step4 Clicking the [Log in] button displays the <Log in> window. Enter the log in name and password, select the display language, and click the [OK] button.

You will be logged in to the system, and be able to connect to and perform operations in the shared folder.

>Reference> Refer to "1.2 システムの利用開始" for information on logging into the system.

📄 🕨 test888 🕨	glass	fis5-1_test 🕨			
This is the folder owned	by a n	ailing list test888. You have READ, WRITE and AD	DMIN permissions for this folder.		
Places	0	Name	D	ate modified Size	2
This folder	0	20191001/	2	019/10/01 13:22:30	
Create folder					
 Upload file 					
•					
Selected files					
2 Download as zip					
/ Rename					
Move					
X Delete					
Management					
曾 Trash					
Shared folder settings					
Access control settions					

E.2.1.2 Editing Shared Folders

This section describes how to edit shared folders based on an example with an environment in which Java Script is available.

Note that shared folders can be edited even in environments where Java Script is not available, but the procedure for doing so differs slightly.

Creating a new folder

Caution! Creating a new folder

Only users with writing permissions are able to create new folders.

b Operation

- Step1 Ensure that the use of shared folders is possible. >Reference> Refer to "E.2.1.1 Connecting Using a Web Browser" for information on enabling shared folder use.
- Step2 Click the "Create folder" button on the left of the <Shared Folder> window.

A field for entering a new folder name appears in the folder/file list.

test888 +	alassfis5-1_test 🕨		
R This is the folder own		the second se	
P This is the forcer owner	Id by a mailing list testsse. You have READ, WKLIE and AUMI	N permissions for this folder.	
Places	Name	Date modified Size	ľ.
This folder	C 20191001/	2019/10/01 13:22:30 -	
Create folder			
Selected files Download as zip Rename I© Move Belete			
Management () Trash			
Shared folder settings			
Ţ	service is provided by Agriculture, Forestry and Fisheries Res Shared Folder How-To AFFRIT Portal for Users A	earch Information Technology Center (AFFRIT). bout Information Sharing Service	
The RIT Shared Folder	service is provided by Agriculture, Forestry and Fisheries Res Shared Folder How-To AFFRIT Portal for Users A	earch Information Technology Center (AFFRIT). bout Information Sharing Service	Help
FRIT Shared Folder	service is provided by Agriculture, Forestry and Fisheries Res Shared Folder How-To AFFRIT Portal for Users A glassfis5-1_test +	earch Information Technology Center (AFFRIT). bout Information Sharing Service	Hela 🤷
FRIT Shared Folder FRIT Shared Folder This is the folder own	service is provided by Agriculture, Forestry and Fisheries Res Shared Folder How-To AFFRIT Portal for Users A glassfis5-1_test = rd by a mailing list test888. You have READ, WRITE and ADM	earch Information Technology Center (AFFRIT). bout Information Sharing Service norin [English v] Change language] N permissions for this folder.	Hela 🤷
FRIT Shared Folder FRIT Shared Folder FRIT Shared Folder FRIT Shared Folder Frite folder owne Frite folder Frite F	service is provided by Agriculture, Forestry and Fisheries Res Shared Folder How-To AFFRIT Portal for Users A glassfis5-1_test > Id by a mailing list test888. You have READ, WRITE and ADMI	earch Information Technology Center (AFFRIT), bout Information Sharing Service nortin [English v] [Change language] N permissions for this folder. Date modified Size	Helo
FRIT Shared Folder FRIT Shared Folder FRIT Shared Folder FIIT Shared F	service is provided by Agriculture, Forestry and Fisheries Res Shared Folder How-To AFFRIT Portal for Users A glassfis5-1_test = ed by a mailing list test856. You have READ, WRITE and ADMI	earch Information Technology Center (AFFRIT), bout Information Sharing Service norin (English v) Change language) Ny permissions for this folder. Date modified Size 2019/10/01 13:22:30 -	Helo 🙆
This FRIT Shared Folder FRIT Shared Folder FRIT Shared Folder FRIT Shared Folder Fris folder Forent folder Fris folder Greate folder Upload file Selected files Cownload as zp Filemarme Showe Delete Delete	service is provided by Agriculture, Forestry and Fisheries Res Shared Folder How-To AFFRIT Portal for Users A glassfis5-1_test > db y a mailing list test856. You have READ, WRITE and ADMI	earch Information Technology Center (AFFRIT). bout Information Sharing Service norin English v) Change language Nr permissions for this folder. Date modified Size 2019/10/01 13:22:30 -	Hela (2

Step3 Enter a new folder name, and click the [Create] button. A shared folder is created.



Caution! Changing folder and file names

Only users with writing permissions are able to change folder names and file names.

6 Operation

Step1 Ensure that the use of shared folders is possible.

>Reference> Refer to "E.2.1.1 Connecting Using a Web Browser" for information on enabling shared folder use.

Step2 Select a single check box for a folder or file you wish to rename from the folder/file list, and click the "Rename" button on the left of the <Shared Folder> window.

A field appears for entering a name for the relevant folder or file in the folder/file list.

a minimum and		allow line hasheen a	March Street Street	party and amazing another	and the state of the state of		
I his is the folder owner	d by a m	ailing list testaba.	YOU NAVE NEAD, W	KITE and ADMIN pern	nissions for this folder.		
Places	0	Name		A		Date modified	Size
C Parent toider							
This folder		20191001/				2019/10/01 13:22:	RU -
Create folder							
🛉 Upload file							
Selected files							
👤 Download as zip							
🖋 Rename							
Move							
🗱 Delete							
Management							
曾 Trash							
Shared folder settings							
Access control settings							
This :	service is	s provided by Agric Shared Folder Hou	ulture, Forestry an w-To AFFRIT Port	d Fisheries Research I al for Users About Ir	nformation Technology Ce Iformation Sharing Service	nter (AFFRIT).	
This in red Folder	service is	s provided by Agric Shared Folder Hov	ulture, Forestry an	d Fisheries Research I al for Users About Ir	nformation Technology Ce Iformation Sharing Service	orin (English v) Change	language
rred Folder	glass d by a m	s provided by Agric Shared Folder Hov ffis5-1_test ailing list test888.	ulture, Forestry an w-To AFFRIT Port	d Fisheries Research I al for Users About In	nformation Technology Ce Iformation Sharing Service n	orin (English v) Change	languige
rred Folder red Folder red Folder red Folder red Folder red Folder owne	glass d by a m	Shared Folder Hov	w-To AFFRIT Port	d Fisheries Research I al for Users About Ir	nformation Technology Ce Iformation Sharing Service n nissions for this folder.	nter (AFFRIT).	language
red Folder Folder This is the folder ownee Flaces Farent folder	glass d by a m	s provided by Agric Shared Folder Hou ffiS5-1_test ailing list test888. Name	ulture, Forestry an N-TO AFFRIT Port	d Fisheries Research I al for Users About Ir RITE and ADMIN perm	nformation Technology Ce formation Sharing Service n nissions for this folder.	orin (English v) Change	language Size
red Folder Folder This is the folder ownee This is the folder ownee This folder	glass d by a m	s provided by Agric Shared Folder Hov ffiS5-1_test ailing list test886. Name €[20191001]	ulture, Forestry an N-To AFFRIT Port P You have READ, W ■ Rename	d Fisheries Research I al for Users About Ir RITE and ADMIN perm Cancel	nformation Technology Ce formation Sharing Service n nissions for this folder.	orin (English v) Change	language Size
red Folder red Folder red Folder red Folder Folder Faren folder This folder G crease folder	glass d by a m	s provided by Agric Shared Folder Hov ffis5-1_test ailing list test886. Name ≥ [20191001]	µlture, Forestry an w-To AFFRIT Port } You have READ, ₩	d Fishenes Research I al for Users About In RITE and ADMIN perm Cancel	nformation Technology Ce formation Sharing Service n	orin [English v] Change	s language Size
red Folder red Fo	glass d by a m	s provided by Agric Shared Folder Hov ffis5-1_test ailing list test888. Name ≥ [20191001]	viture, Forestry an w-To AFFRIT Port	d Fishenes Research 1 al for Users About Ir RITE and ADMIN perm * Cancel	nformation Technology Ce formation Sharing Service n nissions for this folder.	orin English v Change Date modified	size
red Folder red Folder red Folder Filest888 Filest888 Filest888 Filest888 Filest888 Filest888 Filest888 Filest88 Filest8 Filest88 Filest88 Filest88 Filest88 File	glass d by a m	s provided by Agric Shared Folder Hou ffis5-1_test aling list test886. Name ≥ [20191001]	viture, Forestry an w-To AFFRIT Port You have READ, W You have READ, W	d Fishenes Research 1 al for Users About Ir RITE and ADMIN perm * Cancel	nformation Technology Ce Iformation Sharing Service nussions for this folder.	orin English v Change	Size
This : red Folder b test888 b This is the folder owner Places Parent folder This folder Grease folder Selected files Selected files	glass d by a m	s provided by Agric Shared Folder Hov ffiS5-1_test ailing list test888. Name @[20191001]	viture, Forestry an w-To AFFRIT Port You have READ, W	d Fisheries Research 1 al for Users About Ir RITE and ADMIN perm Cancel	nformation Technology Ce formation Sharing Service n nussions for this folder,	norin (English v) Change	Size
red Folder red Folder red Folder red Folder Folder Greate folder This folder Greate folder Upload file Selected files Committed as zip Rename	glass d by a m	s provided by Agric Shared Folder Hov ffis5-1_test ailing list test886. Name €[20191001]	µlture, Forestry an w-To AFFRIT Port	d Fishenes Research I al for Users About Ir RITE and ADMIN pern Cancel	nformation Technology Ce formation Sharing Service	orin [English v] Change	size
red Folder Fischer Fis	glass d by a m	fis5-1_test alling list test888.	viture, Forestry an w-To AFFRIT Port	d Fisheries Research 1 al for Users About Ir RITE and ADMIN perm * Cancel	nformation Technology Ce formation Sharing Service nissions for this folder.	orin English v Change Date modified	Size
red Folder red Folder red Folder red Folder Fiss is the folder owner Flaces Facent folder This folder Control of as zp Rename Control of as	glass d by a m	s provided by Agric Shared Folder Hov ffis5-1_test aling list test888. Name € [20191001]	v-To AFFRIT Port	d Fisheries Research 1 al for Users About Ir RITE and ADMIN perm * Cancel	nformation Technology Ce formation Sharing Service	orin English v Change	Size
red Folder red Folder red Folder red Folder Flaces Flaces Flaces Flaces Folder Cected files Selected files Combined as tip Rename Flowe Selected files Combined as tip Rename Selected files Rename Monee Selected files Rename	glass d by a m	s provided by Agric Shared Polder Hov ffis5-1_test aling list test886. Name € [20191001]	v-To AFFRIT Port	d Fisheries Research 1 al for Users About Ir RITE and ADMIN perm Cancel	nformation Technology Ce formation Sharing Service n nissions for this folder.	orin (English v) Change Date modified	Size
red Folder red Fo	glass d by a m	s provided by Agric Shared Folder Hov ffis5-1_test ailing list test886. Name €[20191001]	µlture, Forestry an w-To AFFRIT Port	d Fisheries Research I al for Users About Ir RITE and ADMIN perm Cancel	nformation Technology Ce formation Sharing Service necessary of this folder.	Date modified	language
red Folder	glass d by a m	s provided by Agric Shared Folder Hou ffis5-1_test alling list test888. Name ■ [20191001]	viture, Forestry an w-To AFFRIT Port	4 Fisheries Research 1 al for Users About Ir RITE and ADMIN perm Cancel	nformation Technology Ce formation Sharing Service	orin (English v) Change Date modified	Size

Step3 Enter a new name for the folder or file, and click the [Rename] button.

The name of the folder or file is changed.
Changing multiple folder/file names to lowercase/uppercase

Caution! Making batch changes to folder or file names Only users with writing permissions are able to make batch changes to folder names and file names.

b Operation

Step1 Ensure that the use of shared folders is possible.

>Reference> Refer to "E.2.1.1 Connecting Using a Web Browser" for information on enabling shared folder use.

Step2 Select multiple check boxes for folders or files you wish to make batch name changes to from the folder/file list, and click the "Rename" button on the left of the <Shared Folder> window. The window for making batch name changes appears.

😁 🕨 test888	3 🛛 glassfis5-1_test 🖉	
🦨 This is the folder	owned by a mailing list test888. You have READ, WRITE and ADMIN permissions for	this folder.
Places	Name	Date modified Size
• Parent loider	0 20220222/	2022/02/22 14:10:53 -
This folder	0 20191001/	2019/10/01 13:22:30 -
Create folder		
Colored Elec		
Download as zin		
/ Rename		
B Move		
💥 Delete		
Management		
E Trash		
😳 Shared folder setti	ings	
Access control sett	tings	
	This service is provided by Agriculture, Forestry and Fisheries Research Information Shared Folder How To ASERIT Bortal for Licens About Information 6	Technology Center (AFFRIT).
Rename (Bulk)		×
Rename (Bulk) Whole name Oto lo Extention Oto lo	wer ●No change ○TO UPPER wer ●No change ○TO UPPER ○Set to:	×
Rename (Bulk) Whole name O to lo Extention O to lo Before	wer No change OTO UPPER wer No change OTO UPPER OSet to: After (Calculated)	2
Rename (Bulk) Whole name ○ to lo Extention ○ to lo Before ≥ 20220222/	wer No change OTO UPPER wer No change OTO UPPER OSet to: After (Calculated) (No change)	
Rename (Bulk) Whole name to lot Extention to lot Before 20220222/ 20191001/	ower No change OTO UPPER ower No change OTO UPPER O Set to: After (Calculated) (No change) (No change)	2
Rename (Bulk) Whole name to lo Extention Before >> 20220222/ >> 20191001/	wer No change OTO UPPER wer No change OTO UPPER OSet to: After (Calculated) (No change) (No change)	
Rename (Bulk) Whole name Oto Ic Extention Oto Ic Before Email: 20220222/ Email: 20191001/	ower No change O TO UPPER ower No change O TO UPPER O Set to: After (Calculated) (No change) (No change)	×
Rename (Bulk) Whole name Oto lo Extention Oto lo Before 20220222/ 20191001/	ower No change OTO UPPER wer No change OTO UPPER O Set to: After (Calculated) (No change) (No change)	X
Rename (Bulk) Whole name Oto lo Extention Oto lo Before 20220222/ 20191001/	wer No change OTO UPPER wer No change OTO UPPER OSet to: After (Calculated) (No change) (No change)	
Rename (Bulk) Whole name Oto Id Extention Oto Id Before 20220222/ 20191001/	ower No change OTO UPPER ower No change OTO UPPER O Set to: After (Calculated) (No change) (No change)	
Rename (Bulk) Whole name of to loc Extention of to loc Before >> 20220222/ >> 20191001/	wer No change OTO UPPER wer No change OTO UPPER OSet to: After (Calculated) (No change) (No change)	
Rename (Bulk) Whole name Oto Ic Extention Oto Ic Before > 20220222/ > 20191001/	ower No change OTO UPPER ower No change OTO UPPER OSet to: After (Calculated) (No change) (No change)	
Rename (Bulk) Whole name Oto lo Extention Oto lo Before 20220222/ 20191001/	wer No change OTO UPPER wer No change OTO UPPER O Set to: After (Calculated) (No change) (No change)	
Rename (Bulk) Whole name to lot Extention Extention to lot bit Before 20220222/ 20191001/ 20191001/	wer No change OTO UPPER wer No change OTO UPPER O Set to: After (Calculated) (No change) (No change)	
Rename (Bulk) Whole name Oto Ic Extention Oto Ic Before 20220222/ 20191001/	ower No change OTO UPPER ower No change OTO UPPER O Set to: After (Calculated) (No change) (No change)	
Rename (Bulk) Whole name of to loc Extention of to loc Before >> 20220222/ >> 20191001/	wer No change OTO UPPER wer No change OTO UPPER OSet to: After (Calculated) (No change) (No change)	
Rename (Bulk) Whole name Oto Ic Extention Oto Ic Before P 20220222/ P 20191001/	ower No change O TO UPPER ower No change O TO UPPER O Set to: After (Calculated) (No change) (No change)	

Step3 Select "to lower" or "TO UPPER" from "Whole name", and click the [Rename] button.

All folder names and file names are changed to lower case or upper case.

Changing multiple file extensions to lower case, upper case, or your own choice of extension

Caution! Making batch file extension changes Only users with writing permissions are able to make batch changes to file extensions.

b Operation

- Step1 Ensure that the use of shared folders is possible. >Reference> Refer to "E.2.1.1 Connecting Using a Web Browser" for information on enabling shared folder use.
- Step2 Select multiple check boxes for files you wish to make batch extension changes to from the folder/file list, and click the "Rename" button on the left of the <Shared Folder> window. The window for making batch name changes appears.

📂 🕨 test888	3 ⊨ glassfis5-1_test ⊨	
JF This is the folder	owned by a mailing list test888. You have READ, WRITE and ADMIN permissions for this	s folder.
Places	Name *	Date modified Size
Parent toider	D = 20191001/	2019/10/01 13:22:30
This folder	0 20220222/	2022/02/22 14:10:53 -
← Upload file	□ ≧テスト.txt	2022/02/22 14:16:22 3B
Selected files		
👷 Download as zip		
🥖 Rename		
(Move		
💥 Delete		
Management		
官 Trash		
Shared folder sett	ings	
MAccess control set	tings	
	This service is provided by Agriculture, Forestry and Fisheries Research Information Tec	hnology Center (AFFRIT).
	Shared Folder How-To AFFRIT Portal for Users About Information Sha	ring Service
Rename (Bulk)		
Rename (Bulk) Whole name O to I Extention O to I	ower ®No change ○TO UPPER ower ○No change ○TO UPPER ®Set to: ext	×
Rename (Bulk) Whole name Oto I Extention Oto I Before	ower ●No change ○TO UPPER ower ○No change ○TO UPPER ●Set to: ext After (Calculated)	
✓ Rename (Bulk) Whole name ○ to I Extention ○ to I Before ■ ≥ 20220222/	ower No change TO UPPER ower No change TO UPPER Set to: ext After (Calculated) (No change)	
 ✓ Rename (Bulk) Whole name ○to Extention ○to Before ■ ≥ 20220222/ ■ ⇒ ZA≻.txt 	ower ® No change 〇 TO UPPER ower 〇 No change 〇 TO UPPER ® Set to: ext After (Calculated) (No change) ① テスト.ext	
 Rename (Bulk) Whole name ○to 1 Extention ○to 1 Before ■ ≥ 20220222/ ■ ⇒ 7スト.bxt 	ower ®No change 〇TO UPPER ower 〇No change 〇TO UPPER ®Set to: ext After (Calculated) (No change) ごテスト.ext	
 Rename (Bulk) Whole name ○to I Extention ○to I Before ≅ 20220222/ □ 〒スト.txt 	ower ®No change OTO UPPER ower ONo change OTO UPPER ®Set to: ext After (Calculated) (No change) ごテスト.ext	
 Rename (Bulk) Whole name ○to I Extention ○to I Before ■ ≥ 20220222/ ■ ⇒ ZALtxt 	ower ® No change OTO UPPER ower ONo change OTO UPPER ® Set to: ext After (Calculated) (No change) ごテスト.ext	
 Rename (Bulk) Whole name ○ to 1 Extention ○ to 1 Before Be20220222/ ■ 〒スト.txt 	ower ® No change OTO UPPER ower ONo change OTO UPPER ® Set to: <u>ext</u> After (Calculated) (No change) ごテスト.ext	
 Rename (Bulk) Whole name ○to I Extention ○to I Before ■ ≥ 20220222/ ■ ⊕ 7.7 ト.txt 	ower ®No change OTO UPPER ower ONo change OTO UPPER ®Set to: ext After (Calculated) (No change) ごテスト.ext	
 Rename (Bulk) Whole name ○to I Extention ○to I Before ≅ 20220222/ ■ ₹ スト.txt 	ower ®No change OTO UPPER ower ONo change OTO UPPER ®Set to: ext After (Calculated) (No change) ごテスト.ext	
 Rename (Bulk) Whole name ○to 1 Extention ○to 1 Before Be20220222/ 	ower ® No change ○ TO UPPER ower ○ No change ○ TO UPPER ® Set to: ext After (Calculated) (No change) ごテスト.ext	
 Rename (Bulk) Whole name ○ to I Extention ○ to I Before Be20220222/ 	ower ® No change OTO UPPER ower ONo change OTO UPPER ® Set to: ext After (Calculated) (No change) ごテスト.ext	
 Rename (Bulk) Whole name Oto I Extention Oto I Before ■ 20220222/ ■ ₱ 7スト.txt 	ower ®No change OTO UPPER ower ONo change OTO UPPER ®Set to: ext After (Calculated) (No change) ごテスト.ext	
 Rename (Bulk) Whole name ○to Extention ○to Before © 20220222/ □ デスト.txt 	ower ® No change OTO UPPER ower ONo change OTO UPPER ® Set to: ext After (Calculated) (No change) ごテスト.ext	
 Rename (Bulk) Whole name O to Extention O to I Before ≥ 20220222/ ⊇ 20220222/ □ 〒スト.txt 	ower ® No change OTO UPPER ower ONo change OTO UPPER ® Set to: ext After (Calculated) (No change) ごテスト.ext	
 Rename (Bulk) Whole name ○to 1 Extention ○to Before ≥ 20220222/ ≥ 7.7 h.bxt 	ower No change OTO UPPER ower ONo change OTO UPPER Set to: ext After (Calculated) (No change) アスト.ext	
Rename (Bulk) Whole name Oto Extention Oto Before ■ 20220222/ ■ 計デスト.txt	ower ® No change ○TO UPPER ower ○No change ○TO UPPER ® Set to: ext After (Calculated) (No change) 『テスト.ext	

Step3

- Select one of the following from "Extension".to lower
- TO UPPER
- Set to

If "Set to" is selected, enter the desired extension in the extension field.

Step4

Click the [Rename] button. The file extensions are batch changed to lower case, upper case, or your own choice of extension.

Moving folders and files

Caution! Moving folders and files Only users with writing permissions are able to move folders and files.

b Operation

- Step1 Ensure that the use of shared folders is possible. >Reference> Refer to "E.2.1.1 Connecting Using a Web Browser" for information on enabling shared folder use.
- Step2 Select the check box (multiple selections possible) for the folder or file you wish to move from the folder/file list, and then click the "Move" button on the left of the <Shared Folder> window. The <Move File> window appears.

This is the folder own	d by a mailing list test888. You have READ, W	RITE and ADMIN permissions for th	is folder.	
Places				
Parent folder	Name		Date modif	fied Size
This folder	20191001/		2019/10/01 1	13:22:30 •
Create folder	20220222/		2022/02/22 1	14:10:53 -
🗣 Upicad file	□ ≧テスト.txt		2022/02/22 1	14:16:22 3B
Selected files				
2 Download as zip				
Rename				
X Delete				
Management				
g Trash				
Shared folder settings				
Access control settings				
}				
Move	88/glassfis5-1_test/		×	
Move Source folder /test Destination folder Select tr Overwrite Overwri method	88/glassfis5-1_test/ e destination folder from the fold te if newer 🗸	der tree.	X	
Move Source folder 😂 /teste Destination folderSelect th Overwrite Overwrite method Destination folder	88/glassfis5-1_test/ e_destination folder from the fold te if newer ✔ Files and folde	ier tree. ers to be moved	×	
Move Source folder //test8 Destination folderSelect tr Overwrite Overwrite Destination folder Pestination folder Source folder Source folder	88/glassfis5-1_test/ e destination folder from the fold te if newer Files and folde	fer tree. ers to be moved		
Move Source folder //testa Destination folderSelect th Overwrite Overwrite Destination folder Pestination folder Coverwrite Destination folder Coverwrite Coverw	88/glassfis5-1_test/ e destination folder from the fold te if newer Files and folde	ler tree. ers to be moved	×	
Move Source folder /testa Destination folderSelect th Overwrite Destination folder	88/glassfis5-1_test/ e destination folder from the fold te if newer ✔ Files and folde ^ ■ 『テスト.txt	Jer tree. ers to be moved		
Move Source folder //esta Destination folderSelect th Overwrite Destination folder Destination folder Cestast888 Cestast888 Cestast888 Destination folder Destin	88/glassfis5-1_test/ e destination folder from the fold te if newer ✔ Files and folde ↑ ■ 『テスト.txt	ler tree. ers to be moved		
Move Source folder Source folder Destination folder Overwrite Overwrite Overwrite Destination folder > Castination folder	88/glassfis5-1_test/ e destination folder from the fold te if newer v Files and folde * ■ 『テスト.txt	ier tree. ers to be moved		
Move Source folder // tests Destination folderSelect th Overwrite Overwri method Destination folder	88/glassfis5-1_test/ e destination folder from the fold te if newer v Files and folde 1 回 アスト.txt	der tree. ers to be moved		
Move Source folder // test Destination folderSelect th Overwrite Overwrite Destination folder CestB88	88/glassfis5-1_test/ e destination folder from the fold te if newer v Files and folde	fer tree. ers to be moved		
Move Source folder // test Destination folder Select tf Overwrite Overwrite Destination folder	88/glassfis5-1_test/ e destination folder from the fold te if newer Files and folde でスト.txt	der tree. ers to be moved		
Move Source folder // test Destination folder // test Overwrite // overwrite Destination folder Destination folder Desti	88/glassfis5-1_test/ e destination folder from the fold te if newer Files and folde	der tree. ers to be moved		
Move Source folder //test8 Destination folderSelect tf Overwrite Destination folder	88/glassfis5-1_test/ e destination folder from the fold te if newer Files and folde	fer tree. ers to be moved		
Move Source folder // tests Destination folder Select th Overwrite Overwrit Destination folder Destination f	88/glassfis5-1_test/ e destination folder from the fold te if newer Files and folde	ier tree. ers to be moved		

Step3 Specify the destination using the following procedure.

- (1) Select the destination from "Destination folder" on the left of the window.
- (2) Select one of the following from "Overwrite method".
 - Do not overwrite
 - Overwrite if newer
 - Overwrite

Note ★ Excluding folders and/or files from those being moved By selecting the check box to the left of the name of the folder or file to be moved, those folders or files are not moved.

Step4 Click the [Move] button.

The folders and/or files are moved to the specified folder.

Deleting folders and files

Caution! Deleting folders and files Only users with writing permissions are able to delete folders and files.

b Operation

- Step1 Ensure that the use of shared folders is possible. >Reference> Refer to "E.2.1.1 Connecting Using a Web Browser" for information on enabling shared folder use.
- Step2 Select the check box (multiple selections possible) for folder or file you wish to delete from the folder/file list, and then click the "Delete" button on the left of the <Shared Folder> window. The <Delete File> window appears.

allow had a second and a second and							
JF This is the folder ow	ned by a r	mailing list test888, You have	READ, WRITE and ADMIN permissio	ons for this folder.			
Places							
Parent folder		Name			Date me	odified	Size
This folder		20191001/			2019/10/	01 13:22:30	
Create folder	0	20220222/			2022/02/	22 14:10:53	(
🗣 Upload file	0	直テスト.txt			2022/02/	22 14:16:22	38
Selected files							
👷 Download as zip							
🥒 Rename							
Move							
💥 Delete							
Management							
🗑 Trash							
Shared folder setting	as a						
Access control setting	95						
L							
L							
Delete					×		
© Delete Name				Size	×		
↓ Delete Name ■ ①テスト.txt				Size	X (
↓ Delete Name ■ ■ デスト.txt				Size	B Î		
S Delete Name ■ ■ デスト.txt				Size :	B Î		
S Delete Name ■ ■ デスト.txt				Size	B A		
© Delete Name ■ ■ デスト.txt				Size :	B ^		
Collete Name ■ デスト.txt				Size	BB 1		
© Delete Name ■ ■ デスト.txt				Size	B 1		
© Delete Name ■ ■ テスト.txt				Size	B 1		
◆ Delete Name ■ ①テスト.bxt				Size	BB 1		
♥ Delete Name ■ ■ デスト.txt				Size :	B Î		
↓ Delete Name ■ ■ デスト.txt				Size	SB Î		
© Delete Name ■ ■ テスト.txt				Size	BB 1		
Delete Name ■ ■ テスト.bxt				Size	ж ів *		

Note ★ Excluding folders and/or files from those being deleted By selecting the check box to the left of the name of a folder or file, those folders or files are not deleted.

Step3 Click the [Delete] button.

The folders and/or files are deleted. Deleted folders or files are moved to the trash.

E.2.1.3 Downloading and uploading shared folders

This section describes how to download or upload shared folders based on an example with an environment in which Java Script is available. Note that shared folders can be downloaded or uploaded even in environments where Java Script is not available, but the procedure for doing so differs slightly.

• Downloading folders or files together

Caution! Downloading folders or files Only users with reading permissions are able to download folders and files. Caution! Time required to download folders or files Downloading large numbers of folders or files, or folders or files of large file size, can take some time. Operation Step1 Ensure that the use of shared folders is possible. >Reference> Refer to "E.2.1.1 Connecting Using a Web Browser" for information on enabling shared folder use. Step2 Select the check box (multiple selections possible) for the folder or file you wish to download from the folder/file list, and then click the "Download as zip" button on the left of the <Shared Folder> window. The <Download as zip> window appears. AFFRIT Shared Folder norin English 🗸 Change language Help 🙆 Log.ou 📂 🛛 test888 🖻 glassfis5-1 test 🖻 This is the folder owned by a mailing list test888. You have READ, WRITE and ADMIN permissions for this folde Places O Name Date modified Size Parent folder This folder... 2019/10/01 13:22:30 2022/02/22 14:10:53 Create folder 🛉 Upload file □ ≧テスト.txt 2022/02/22 14:16:22 Selected files... • Download as zip Rename X Delete Management g Trash Shared folder settings Access control setti This service is pr nter (AFFRIT). Shared Folder How-To AFFRIT Portal for Users About Information Sharing Service



- Note **★** Excluding folders and/or files from downloading Selecting the check box to the left of the name of a folder or file excludes those folders or files from being downloaded.
- Step3 If necessary, select the appropriate language from "Encoding of filenames in zip archive".

Step4 Click the [Download] button.

The selected folders and/or files are combined into a zip file and downloaded.

Uploading files

Caution! Uploading files

Only users with writing permissions are able to upload files.

Caution! Time required to upload files

Uploading large files can take some time.

b Operation

- Step1 Ensure that the use of shared folders is possible. >Reference> Refer to "E.2.1.1 Connecting Using a Web Browser" for information on enabling shared folder use.
- Step2 Click the "Upload file" button on the left of the <Shared Folder> window.

The <File Uploader> window appears.

J This is the folder owne	d by a mailing list test888. You have READ, WRITE and ADMIN permissions for th	ils folder.	
Places			
Parent folder	Name	Date modified	Size
This folder	20191001/	2019/10/01 13:22:30	
Create folder	D 20220222/ D 20220222/ D 20220222/ D 20220222/ D 20220222/ D 20220222/ D 202202222/ D 20202222/ D 20202222 D 2020222 D 202022 D 202022 D 20202 D 2020	2022/02/22 14:10:53	6 - 8 7
- Upload file	□ ◎テスト.txt	2022/02/22 14:16:22	38
Selected files			
👷 Download as zip			
/ Rename			
Move			
X Delete			
Management			
g Trash			
Shared folder settings			
Shared folder settings	service is provided by Agriculture, Forestry and Fisheries Research Information Te Shared Folder How-To AFFRIT Portal for Users About Information Shu	tchnology Center (AFFRIT), anng Service	
i⊚ Shared folder settings MAccess control settings This	service is provided by Agriculture, Forestry and Fisheries Research Information Te Shared Folder How-To AFFRIT Portal for Users About Information Shu	schnology Center (AFFRIT), aring Service	
Shared folder settings	service is provided by Agriculture, Forestry and Fisheries Research Information Te Shared Folder How-To AFFRIT Portal for Users About Information Shu	schnology Center (AFFRIT). aring Service	
Shared folder settings Access control settings This	service is provided by Agriculture, Forestry and Fisheries Research Information Te Shared Folder How-To AFFRIT Portal for Users About Information Shu	schnology Center (AFFRIT). aring Service	
Shared folder settings Access control settings This	service is provided by Agriculture, Forestry and Fisheries Research Information Te Shared Folder How-To AFFRIT Portal for Users About Information Shu	nchrology Center (AFFRIT). aring Service	
Shared folder settings Access control settings This File Uploader	service is provided by Agriculture, Forestry and Fisheries Research Information Te Shared Folder How-To AFFRIT Portal for Users About Information Shu	nchnology Center (AFFRIT). aring Service	
Shared folder settings Access control settings This File Uploader	service is provided by Agriculture, Forestry and Fisheries Research Information Te Shared Folder How-To AFFRIT Portal for Users About Information Shu	nchrology Center (AFFRIT). aring Service	
Shared folder settings Access control settings This File Uploader Select a file you want to u	service is provided by Agriculture, Forestry and Fisheries Research Information Te Shared Folder How-To AFFRIT Portal for Users About Information Shu pload, then click the upload button.	schnology Center (AFFRIT). aring Service	
Shared folder settings Access control settings This File Uploader Select a file you want to u ファイルの選択 ファイルが選	service is provided by Agriculture. Forestry and Fisheries Research Information Te Shared Folder How-To AFFRIT Portal for Users About Information Shu pload, then click the upload button.	schnology Center (AFFRIT). aring Service	
●Shared folder settings ▲Access control settings This ◆ File Uploader Select a file you want to uu ファイルの選択 ファイルが強	service is provided by Agriculture, Forestry and Fisheries Research Information Te Shared Folder How-To AFFRIT Portal for Users About Information Sha pload, then click the upload button. 訳たされていません	achnology Center (AFFRIT). aring Service	
●Shared folder settings ▲Access control settings This ◆ File Uploader Select a file you want to u ファイルの選択 ファイルが通 * Advanced uploader is also	service is provided by Agriculture, Forestry and Fisheries Research Information Te Shared Folder How To AFFRIT Portal for Users About Information Shu pload, then click the upload button. 訳なれていません available, by which you can upload multiple files at once.	adinology Center (AFFRIT).	
●Shared folder settings ▲Access control settings This → File Uploader Select a file you want to u ファイルの選択 ファイルが選 * Advanced uploader is also	service is provided by Agriculture, Forestry and Fisheries Research Information Te Shared Folder How To AFFRIT Portal for Users About Information Shu pload, then click the upload button. 訳だれていません available, by which you can upload multiple files at once.	echnology Center (AFFRIT). aring Service	
● Shared folder settings ▲Access control settings This → File Uploader Select a file you want to u ファイルの選択 ファイルが遅 * Advanced uploader is also	service is provided by Agriculture, Forestry and Fisheries Research Information Te Shared Folder How-To AFFRIT Portal for Users About Information Shu pload, then click the upload button. 扱えされていません available, by which you can upload multiple files at once.	achnology Center (AFFRIT). aring Service	

Clicking the "Standard uploader" link displays the standard uploader window.

Step3 Click the [Add files] button, and select the file to be uploaded.

Step4 Click the [Upload] button.

The selected file is uploaded.

Batch uploading of multiple files

Caution!	Uploading files Only users with writing permissions are able to upload files.
Caution!	Time required to upload files Uploading large numbers of files, or files of large file size, can take some time.

Operation

Step1 Ensure that the use of shared folders is possible.

>Reference> Refer to "E.2.1.1 Connecting Using a Web Browser" for information on enabling shared folder use.

Step2 Click the "Upload file" button on the left of the <Shared Folder> window.

The <File Uploader> window appears.

	test888	alas	sfis5-1 test »				
		gias	5155 1_((5))				
	This is the folder owned	d by a r	nailing list test888. You have READ, WRITE and ADMIN permission	ons for this folder.			
	Places	i e contra contr					
	Parent folder		Name		Date modified	Size	
	This folder		20191001/		2019/10/01 13:22:30		
	Create folder	0	e 20220222/		2022/02/22 14:10:53	£	
	+ Upload file		直テスト.txt	:	2022/02/22 14:16:22	3B	
	Selected files						
	Download as zip						
	/ Rename						
	Move						
	X Delete						
	Management						
	® Trash						
	E realit						
	Shared folder settings						
	Shared folder settings	ervice	is provided by Agriculture, Forestry and Fisheries Research Inform Shared Folder How-To AFFRIT Portal for Users About Inform	nation Technology Center Nation Sharing Service	(AFFRIT).		
	Access control settings	service	is provided by Agriculture, Forestry and Fisheries Research Inform Shared Folder How-70 AFFRIT Portal for Users About Inform	nation Technology Center Nation Sharing Service	(AFFRIT).		
← File	Access control settings	service	is provided by Agriculture, Forestry and Fisheries Research Inform Shared Folder How-To AFFRIT Portal for Users About Inform	nation Technology Center Nation Sharing Service	(AFFRIT).		
File Select	Access control settings Access control settings This s Uploader a file you want to up	ploac	Is provided by Agriculture, Forestry and Fisheries Research Inform Shared Folder How-To AFFRIT Portal for Users About Inform	nation Technology Center Nation Sharing Service	(AFFRIT).		
File Select	● shared holder settings ● Access control settings This s Uploader a file you want to up ルの選択 ファイルが選	service bloac	s provided by Agriculture, Forestry and Fisheries Research Inform Shared Folder How-To AFFRIT Portal for Users About Inform I, then click the upload button. にいません	nation Technology Center Nation Sharing Service	(AFFRIT).		
File Select 771 * Advan	where holer seting: Access control settings This s Uploader a file you want to up ルの選択 ファイルが選 need uploader is also a	service bloac 択され vvaila	is provided by Agriculture, Forestry and Fisheries Research Inform Shared Folder How-To AFFRIT Portal for Users About Inform I, then click the upload button. にいません ble, by which you can upload multiple files at c	nation Technology Center aution Sharing Service	(AFFRIT).		

Step3 Click the "Advanced uploader" link.

The advanced uploader window appears.

File Uploader	
	Overwrite existing fil
Name	Status Size
	^
Add files you want to upload,	then click the upload button.
* If you have problems with uplo	ading files, try standard uploader.
	Ŷ
Add files & Upload Reset Close	

Step4 Click the [Add files] button, and add the file(s) to be uploaded.

💡 File Uploader		×
	🗹 Overwrite e	existing files
Name	Status	Size
■ [™] テスト.txt		3B 🍝
		Ψ.
O Add files Add files Reset Close	09	6 3B

- Step5 If necessary, select the "Overwrite existing files" check box.
- Step6 **Click the [Upload] button.** The selected multiple files are batch uploaded.

E.2.1.4 Managing the Trash

This section describes how to manage shared folders based on an example with an environment in which Java Script is available.

Note that shared folders can be managed even in environments where Java Script is not available, but the procedure for doing so differs slightly.

• Restoring folders or files from the trash

Caution! Restoring folders or files from the trash Folders and files in the trash can only be restored by users with manager authority.

b Operation

- Step1 Ensure that the use of shared folders is possible. >Reference> Refer to "E.2.1.1 Connecting Using a Web Browser" for information on enabling shared folder use.
- Step2 **Click the "Trash" button on the left of the <Shared Folder> window.** The trash management window appears.

📂 🕨 test888	glassfis5-1_test ⊨			
J This is the folder ow	ned by a mailing list test888. You have REA	AD, WRITE and ADMIN permissions for this f	foldier.	
Places	Name	•	Date modified	Size
This folder	 □ ≥ 20191001/ □ ≥ 20220222/ □ テスト.txt 		2019/10/01 13:22:3 2022/02/22 14:10:5 2022/02/22 14:16:2	0 • 3 - 2 38
Selected files Download as zip Rename Move Delete				
Management				
E Trash Shared folder setting: Access control setting Th	s 25 is service is provided by Agriculture, Forest Shared Folder How-To AFFRIT	try and Fisheries Research Information Tech T Portal for Users About Information Sharir	nology Center (AFFRIT). ng Service	
E Trash	s 55 is service is provided by Apriculture, Forest Shared Folder How-To AFFRIT	try and Fisheries Research Information Tech T Portal for Users About Information Sharin	nology Center (AFFRIT). ng Service	
E Trash Shared folder setting Access control setting Th	s js is service is provided by Agriculture, Forest Shared Folder How-To AFFRIT	try and Fisheries Research Information Tech T Fortal for Users About Information Sharin	nology Center (AFFRIT). ng Service morin [English v] Change le	inguage Higlq
Trash Trash Access control setting Access control setting Access control setting Th Shared Folder Example b test888 = Th Th Th Th Th Th Th Th Th Th	s is service is provided by Agriculture, Forest Shared Folder How-To AFFRIT 	try and Fisheries Research Information Tech T Portal for Users About Information Shari	nology Center (AFFRIT). ng Service norin [English v] Change le	ngunge Hick
Trash Trash Access control setting Access control setting Access control setting Th Shared Folder Example b test888 1 Th Th Th Th Th Th Th Th Th Th	s sis service is provided by Agriculture, Forest Shared Folder How-To AFFRIT AFFRIT AFFRIT AFFRIT be shared folder owned by: a mailing list te	try and Fisheries Research Information Tech T Portal for Users About Information Shari stass	nology Center (AFFRIT). ng Service norin [English v] Change le	nguege Hala
Trash Trash Access control setting Access control setting Access control setting This Shared Folder This is the trash for t Places Admin panel Admin panel File list	s service is provided by Agriculture, Forest Shared Folder How-To AFFRIT	try and Fisheries Research Information Tech F Portal for Users About Information Shari states Original location glasfie5-1_test	nology Center (AFFRIT). ng Service norin [Englah v] Change is Date deleted 2022/02/22 17:49:53	ngunge Histo Size 08
Train Train Train Access control setting Access control setting Th Shared Folder Th Shared Folder Th Shared Folder Th Shared Folder Th Shared Folder Th Shared Folder Th Shared Folder Th Shared Folder Shared Fol	s sis service is provided by Agriculture, Forest Shared Folder How-To AFFRIT AFFRIT AFFRIT AFFRIT AFFRIT	try and Fisheries Research Information Tech T Portal for Users About Information Shari sst888 Original location glassfb5-1_test	nology Center (AFFRIT). ng Service norin [English v] Change is Date deleted 2022/02/22 17:49:53	nguage Hick Size 08

Step3 Select the check box (multiple selections possible) for the folder or file you wish to recover from the folder/file list in the trash, and then click the "Restore" button on the left of the trash management window.

The file and folder restoration window appears.

wned by: a mailing list test888			
files and folders			
nethod for restoring files and folders. meel ed when the destination file or folder already exists			
olders to be restored Original path	Date deleted		
2.bxt glassfis5-1_test	2022/02/22 17:49:53		
	files and folders method for restoring files and folders. incel ed when the destination file or folder already exists store • olders to be restored Original path -2.bt glassfis5-1_test	files and folders method for restoring files and folders. incel ed when the destination file or folder already exists store • olders to be restored Original path 0lassfileS-1_test 2022/02/22 17/49:53	files and folders method for restoring files and folders. and when the destination file or folder already exists store • olders to be restored Original path _2.bt glassfis5-1_test

- Step4 Select one of the following from "Method used when the destination file or folder already exists".
 - Do not restore
 - Restore with overwrite
 - Restore with another name

Selecting "Restore with another name" automatically adds ".(numerical character)" to the end of the file name.

Step5 Click the [OK] button.

A window for confirming whether files and folders are to be restored appears.

12	21.21					
📂 🕨 test888	Admin + Trash +					
This is the trash for	the shared folder owned by: a mailing list test8	88			1	
Places	v Restore files and folders					
	Are you sure you want to restore the	ese files and folders with the following paramete	rs?			
	Method used when the destination Do not restore	n file or folder already exists				
	Files and folders to be restored					
	Name	Original path	Da	ite deleted		
	■ テスト2.txt	glassfis5-1_test	20	22/02/22 :49:53		

Step6 Click the [OK] button.

The selected folder and/or files are restored to their original location.



Caution! Deleting folders and files in the trash permanently Folders and files in the trash can only be permanently deleted by users with manager authority.

b Operation

- Step1 Ensure that the use of shared folders is possible. >Reference> Refer to "E.2.1.1 Connecting Using a Web Browser" for information on enabling shared folder use.
- Step2 **Click the "Trash" button on the left of the <Shared Folder> window.** The trash management window appears.

1	This is the folder owned	by a ma	ailing list test888. You have	READ, WRITE and ADMIN permissions for	or this folder.			
PI	aces							
€ P	arent folder		Name			Date modified	Size	
Th	nis folder		20191001/			2019/10/01 13:22:	30	
80	reate folder	0	20220222/			2022/02/22 14:10:	53	-
÷u	Ipload file	0	≧テスト.txt			2022/02/22 14:16:	22 38	3
Se	elected files							
20	lownload as zip							
/ R	lename							
(GH	fove							
36 0	Delete							
	anagement							
191								
ET.	rash							
ET Des	rash ihared folder settings							
	rash ihared folder settings iccess control settings This se	ervice is	provided by Agriculture, Fo Shared Folder How-To AFF	restry and Fisheries Research Informatic RET Portal for Users About Information	on Technology Cente n Sharing Service	r (AFFRIT).		
	rash ihared folder settings access control settings This se	ervice is	provided by Agriculture, Fo Shared Folder How-To AFF	restry and Fisheries Research Informatic RET Portal for Users About Information	er Technology Cente n Sharing Service	r (AFFRIT).		
	rash ihared folder settings iccess control settings This se	ervice is	provided by Agriculture, Fo Shared Folder How-To AFF	restry and Fisheries Research Informatic RET Portal for Users About Information	on Technology Cente n Sharing Service	σ (AFFRIT).		
RIT Shared F	haren ihared folder settings iccess control settings This se older	ervice is	provided by Agriculture, Fo Shared Folder How-To AFF	irestry and Fisheries Research Information RET Portal for Users About Information	on Technology Cente n Staring Service norin	r (AFFRIT).	language	teip G
RIT Shared Fr	Tash hinared folder settings icccess control settings This se	ervice is	provided by Agriculture, Fo Shared Folder How-To AFF	restry and Fisheries Research Informatio	on Technology Cente n Sharing Service norin	r (AFFRIT).	language	telo 🔒
RIT Shared F	hared folder settings cocess control settings This su older > test888 > .	ervice is	provided by Agriculture, Fo Shared Folder How-To AFF in > Trash >	restry and Fisheries Research Informatio	in Technology Cente Sharing Service norin	r (AFFRIT).	lenguege	isia 🔒
RIT Shared Fr	trash harad folder settings cocess control settings trains a setting older settings this set to the setting older the setting setting setting of the setting s	ervice is Admi	provided by Agriculture, Fo Shared Folder How-To AFF in > Trash > older owned by: a mailing lis	rrestry and Fisheries Research Informatic FRIT Portal for Users About Information	on Technology Cente n Sharing Service norin	r (AFFRIT). English v) Change I	lenguege	ielo 🔒 🔒
RIT Shared Fi	hared folder settings cocess control settings This set older	ervice is Admi	provided by Agriculture, Fo Shared Folder How-To AFF in > Trash > older owned by: a mailing lis	rrestry and Fisheries Research Informatio RRT Portal for Users About Information	on Technology Cente n Sharing Service norin	r (AFFRIT).	language j	isia 🔒
RIT Shared Fi	hared folder settings access control settings This se older test888 > . This is the trash for the s acces dmin panel	ervice is	provided by Agriculture, Fo Shared Folder How-To AFF in > Trash > slder owned by: a mailing lis Name	rrestry and Fisheries Research Informatio REIT Portal for Users About Information to Users About Information to Users About Information to Users About Information	on Technology Cente n Sharing Service north	r (AFFRIT). (English v) Change I Date deleted	Size	tela 🔒
RIT Shared Fi	hared folder settings access control settings This se older test888 this se test888	Admi	provided by Agriculture, Fo Shared Folder How-To AFF in ⇒ Trash ⇒ older owned by: a mailing lis Name ⇒ 7ス h2.txt	rrestry and Fisheries Research Informatio RRIT Portal for Users About Information at test388 Original location glassfis5-1_test	on Technology Cente n Sharing Service norin	r (AFFRIT). English V Change I Date deleted 2022/02/22 17:49:53	Size 0 08	iela 🔒
RIT Shared Fr	trach ihared folder settings coccess control settings	Admi	provided by Agriculture, Fo Shared Folder How-To AFF in ⇒ Trash ⇒ older owned by: a mailing its Name *	Interface in the second information of the second information of the second sec	on Technology Cente n Sharing Service norin ;	r (AFFRIT). English v) Change I Date deleted 2022/02/22 17:49:53	Size	iele 🔒
RIT Shared Fi	hared folder settings coccess control settings This se older	Admi	provided by Agriculture, Fo Shared Folder How-To AFF in ⇒ Trash ⇒ older owned by: a maling lis Name	rrestry and Fisheries Research Informatio FRIT Portal for Users About Information at test388 Original location glassfis5-1_test	on Technology Cente n Sharing Service norin	r (AFFRIT). Engish v Change I Date deleted 2022/02/22 17:49:53	Size 08	ticio 🔒
RIT Shared Fi	hared folder settings cocess control settings This se older b test888 b . this is the trash for the s acce dmin panel lie list is folder mpty rash hected files	Admi	provided by Agriculture, Fo Shared Folder How-To AFF in ⇒ Trash ⇒ older owned by: a mailing lis Name ↑ Trash ≥ Lot	rrestry and Fisheries Research Informatio RRT Portal for Users About Information at test888 Original location glassfis5-3_test	on Technology Cente n Sharing Service norin	r (AFFRIT). English v Change I Date deleted 2022/02/22 17:49:53	Size 08	ticia 🔒

Step3 Select the check box (multiple selections possible) for the folder or file you wish to delete permanently from the folder/file list in the trash, and then click the "Delete permanently" button on the left of the trash management window.

A window for confirming whether files and folders are to be permanently deleted appears.

-	test888 »	.Admin 🕨 Trash 👂				
() Thi	s is the trash for the	e shared folder owned by: a mailing list test888				
Place B Retu	es ann to the trash	X Delete permanently				
		Are you sure you want to permanently delete	these files and folders?			
		Files and folders to be permanently deleted Name	Original location	Da	ite deleted	
		■デスト2.bt	glassfis5-1_test	20 09	22/02/24 :43:41	

Step4 Click the [OK] button.

The selected folders and/or files are permanently deleted.

Deleting all folders and files in the trash permanently (emptying the trash)

Caution! Deleting folders and files in the trash permanently Folders and files in the trash can only be permanently deleted by users with manager authority.

b Operation

- Step1 Ensure that the use of shared folders is possible. >Reference> Refer to "E.2.1.1 Connecting Using a Web Browser" for information on enabling shared folder use.
- Step2 **Click the "Trash" button on the left of the <Shared Folder> window.** The trash management window appears.

test888	glass	ms5-1_test >			
🌽 This is the folder ov	vned by a m	ailing list test888, You have P	READ, WRITE and ADMIN permissions for thi	s folder.	
Places	i Harris				
Parent folder		Name		Date modified	Size
This folder		20191001/		2019/10/01 13:22:	30 -
Create folder	0	20220222/		2022/02/22 14:10:	53 -
🔮 Upload file	0	直テスト.txt		2022/02/22 14:16:	22 3B
Selected files					
👷 Download as zip					
🥒 Rename					
Move					
X Delete					
Management					
😰 Trash					
한 Trash 영 Shared folder setting	ıs				
 Trash Shared folder setting Access control settin Ti 	gs his service is	s provided by Agriculture, For Shared Folder How-To AFF	estry and Fisheries Research Information Te RIT Portal for Users About Information She	chnology Center (AFFRIT). rring Service	
€ Trash ⇒Shared folder setting Access control setting T	gs his service is	s provided by Agriculture, For Shared Folder How-To AFF	estry and Fisheries Research Information Te RIT Portal for Users About Information Shu	chnology Center (AFFRIT). ring Service	
E Trach Shared Noder setting ▲ Access control setting	js gs his service is	s provided by Agriculture, For Shared Folder How-To AFF	estry and Fisheries Research Information Te RIT Portal for Users About Information Shr	chrology Center (AFFRIT). ring Service	
E Trash Shared folder setting Access control setting RIT Shared Folder	js gs	s provided by Agriculture, For Shared Folder How-To AFF	estry and Fisheries Research Information Te RIT Portal for Users About Information Shr	chrology Center (AFFRIT). ring Service norin English v) Changel	anguage Hicks
E Trash Shared folder setting Access control settin RIT Shared Folder RIT Shared Folder b test888 0 This is the trash for	 Adm b.Adm 	s provided by Agriculture, For Shared Folder How-To AFF in = Trash = folder owned by: a mailing list	restry and Fisheries Research Information Te RIT Portal for Users About Information Shu	chnology Center (AFFRIT). nng Service norin (English v) Change I	enguege] Hisis
€ Trash ⇒Shared folder setting ■ Access control settin TI RIT Shared Folder ► test888 © This is the trash for Places	is gs his service is • .Adm the shared f	s provided by Agriculture, For Shared Folder How-To AFF in > Trash > folder owned by: a mailing list	estry and Fisheries Research Information Te RIT Portal for Users About Information She t test888	chrology Center (AFFRIT). rring Service norin (English v) Change I	angulage Histis
€ Trash Shared folder setting Access control setting RIT Shared Folder RIT Shared Folder Places ⊘ This is the trash for Places ⊘ Admin panel	is gs his service is ▶ .Adm the shared f	s provided by Agriculture, For Shared Folder How-To AFF in > Trash > folder owned by: a mailing list Name	estry and Fisheries Research Information Te RIT Portal for Users About Information Shu t test888 Original location	chrology Center (AFFRIT). rring Service norin (English v) Change I Date deleted	nguage HEE
€ Trash ⇒Shared folder setting ■ Access control settin T RIT Shared Folder RIT Shared Folder Places ⇒ test888 © This is the trash for Places ⇒Armin panel © Fie list	IS SERVICE IS	s provided by Agriculture, For Shared Folder How-To AFF in ⇒ Trash ⇒ tolder owned by: a mailing list Name ■ 7.7. h2.bxt	estry and Fisheries Research Information Te RIT Portal for Users About Information SN t test888 Original location glastfis5-1_test	chnology Center (AFFRIT). ring Service morin [English v] Changel Date deleted 2022/02/22 17:49:53	anguage Histo Size 08
€ Trash ⇒Shared folder setting ■ Access control setting ■ Access control setting RIT Shared Folder RIT Shared Folder Places @ This is the trash for Places @ Admin panel @ File last This folder	 Adm Adm 	s provided by Agriculture, For Shared Folder How-To AFF in > Trash > tolder owned by: a mailing list Name > Trash > Dider owned by: a mailing list	estry and Fisheries Research Information Te RIT Portal for Users About Information Shu testB88 Original location glastfis5-1_test	chrology Center (AFFRIT). ring Service norin [English v] Changel Date deleted 2022/02/22 17:49:53	snguege Hitls Size OB
<pre> Trash Shared folder setion; Access control settin Access control settin T RIT Shared Folder RIT Shared Folder RIT Shared Folder File ist This is the trash for Places Admin panel File ist This folder g(Empty trash) </pre>	ss gs bis service is .Adm the shared f	s provided by Agriculture, For Shaned Folder How-To AFF in ⇒ Trash ⇒ folder owned by: a mailing list Name ↑ ↑ 7.7.1-2.bt	estry and Fisheries Research Information Te RIT Portal for Users About Information Shu t test888 Original location glassfis5-1_test	chnology Center (AFFRIT). ning Service norin English Changel Date deleted 2022/02/22 17:49:53	enguage Hiclo Hiclo Size OB
E Trash Shared folder setting Access control settin RIT Shared Folder RIT Shared Folder Places Admin panel File lat This folder Empty resh Selected files	 Adm Adm 	s provided by Agriculture, For Shaned Folder How-To AFF in > Trash > tolder owned by: a maling list Name * ∏ 7.7.1-2.bit	estry and Fisheries Research Information Te RIT Portal for Users About Information Shu t test888 Original location glassfis5-1_test	chrology Center (AFFRIT). rring Service norin (English v) Change I Date deleted 2022/02/22 17:49:53	siguage Histo Size 06

Step3 Click the "Empty trash" button on the left of the trash management window.

A window for confirming whether files and folders are to be permanently deleted appears.

AFFRIT Shar	ed Folder	norin English v) Change language	Help	S Log out
	🛅 + test888 +	.Admin + Trash +		
	This is the trash for the	shared folder owned by: a mailing list test888	1	
	Places	्र Empty trash		
		Are you sure you want to permanently delete all the files and folders in the trash?		
	This	service is provided by Agriculture, Forestry and Fisheries Research Information Technology Center (AFFRIT). Shared Folder How-To AFFRIT Portal for Users About Information Sharing Service		

Step4 Click the [OK] button.

All folders and/or files in the trash are permanently deleted.

E.2.1.5 Managing Shared Folders

This section describes how to manage shared folders.

Shared folder settings allows users to add, modify, or delete shared folders.

Caution! Shared folder settings

Shared folders can only be managed by users with manager authority.

b Operation

- Step1 Ensure that the use of shared folders is possible. >Reference> Refer to "E.2.1.1 Connecting Using a Web Browser" for information on enabling shared folder use.
- Step2 Click the "Shared folder settings" button on the left of the <Shared Folder> window.

The <Shared folder setting> window appears.

🛅 🛛 te	st888 🕨 glas	sfis5-1_test 🕨							
# This is th	e folder owned by a	mailing list test888. You h	NUM READ WE	ITE and ADMIN permission	e for this folder				
Places									
Parent fol	ier 🗆	Name				Date modifie	d Sia	ze	
This folde	r	20191001/				2019/10/01 13	22:30		
📴 Create foi	fer 🗆	e 20220222/				2022/02/22 14	10:53	55	
🔶 Upload file		直テスト.txt				2022/02/22 14	16:22	38	
Selected	files								
2 Download	as zip								
Rename									
X Delete									
Managen	ient								
g Trash									
Shared fo	der settings								
Access co	strol settings								
	This service	is provided by Agriculture Shared Folder How-To	e, Forestry and AFFRIT Porta	Fisheries Research Informa I for Users About Informa	ation Technology Cen tion Sharing Service	ter (AFFRIT).			
7	This service	r is provided by Agriculture Shared Folder How-To	e, Forestry and AFFRIT Porta	Fisheries Research Inform	ation Technology Cen tion Sharing Service	ter (AFFRIT).			
	This service	is provided by Agriculture Shared Folder How-To Shared Folder How-To	e, Forestry and AFFRIT Porta gement > test	Fisheries Research Informa for Users About Informa BBB > Shared folder setti	ation Technology Cen tion Sharing Service	ter (AFFRIT).			
est888	This service	is provided by Agriculture Shared Folder How-To Shared Folder How-To o list > Mailing list managed in as norin	e, Forestry and AFFRIT Porta gement > test	Foheries Research Informa for Users About Informa 888 > Shared folder setts	ation Technology Cen tion Sharing Service	ter (AFFRIT).		A at	ention
est888 tailing list information nanagement Outline	This service TOR > Mailing You are logged > Shared	is provided by Apriculture Shared Folder How-To Shared Folder How-To a list ≥ Mailing list manage d in as norin I folder setting	e, Forestry and AFFRIT Porta gement > test	Fisheries Research Informa for Users About Informa BBB > Shared folder setts	ation Technology Cen tion Sharing Service	ter (AFFRIT).		AL	ention
est888 tailing list information anagement Outline Attribute information settin	This service	is provided by Apriculture Shared Folder How-To Shared Folder How-To a, list > Mailing, list manage d in as norin I folder setting	e, Forestry and AFFRIT Porta gement > test	Fisheries Research Informa for Users About Informa BBB > Shared folder setts	ation Technology Cen tion Sharing Service	ter (AFFRIT).		Att	ention
est888 halling list information nanagement Outline Attribute information settin tember management	This service	is provided by Apriculture Shared Folder How-To Dust > Mailing list managed in as norin i folder setting	e, Forestry and AFFRIT Porta gement > Lest	Fisheries Research Informa for Users About Informa BBB > Shared folder settion	ation Technology Cen tion Sharing Service	ter (AFFRIT).		At At	ention
est888 Kalling list information anagement Outline Attribute information settin tember management Member list, change, and deletion	This service	is provided by Apriculture Shared Folder How-To Shared Folder How-To o list > Mailing, list managed in as norin I folder setting ber of upper bounds of st not be restored when delay	e, Forestry and AFFRIT Porta gement > test hared folders :	Fisheries Research Informa for Users About Informa 8888 > Shared folder settla 8889 > Shared folder settla	ation Technology Cen tion Sharing Service	ter (AFFRIT).		At at	ention
est888 Kalling list information anagement Outline Attribute information settin tember management Member list, change, and deletion Member addition	IOP. > Mailing You are logged > Shared Image: Constraint of the number of the numbe	is provided by Apriculture Shared Folder How-To o list > Mailing, list managed in as norin I folder setting ber of upper bounds of sh not be restored when dek ter list	e, Forestry and AFFRIT Porta pement > test hared folders :	Fisheries Research Informa for Users About Informa 888 > Shared folder settle 5 50.	ation Technology Cen tion Sharing Service	ter (AFFRIT).		Att	ention
est888 tailing list information nanagement Outline Attribute information settin tember management Member addition Wember addition	This service	is provided by Apriculture Shared Folder How-To Shared Folder How-To a, list > Mailing, list manage d in as norin i folder setting ber of upper bounds of sh not be restored when del ker list older name	e, Forestry and AFFRIT Porta gement > test hared folders : leting it.	Fisheries Research Informa for Users About Informa 8883 > Shared folder setts ss 50.	ation Technology Cen tion Sharing Service	ter (AFFRIT).	Delette	▲ <u>a</u> . 20	ention
est888 stilling list information ananagement Outline Attribute information settin Member list, change, and deletion Member addition V/O of batch of member Participation and second	ToP > Mailing You are logged > Shared P ▲ Notes • The num • Data can Stared fold Old shared fol Old shared fol	is provided by Apriculture Shared Folder How-To Shared Folder How-To a. list ≥ Mailing.list manage d in as norin I folder setting ber of upper bounds of sh ber ef upper bounds of sh ter fist older name	n, Forestry and AFFRIT Porta gement > test hared folders : leting it.	Fisheries Research Informa for Users About Informa BBS > Shared folder setts 5 50.	ation Technology Cen toon Sharing Service	ter (AFFRIT).	Deletie	At at	ention
estB80 tailing list information nanagement Outline Attribute information settin tember management Member list, change, and deletion Member addition 1/O of batch of member Participation and secession approval processing	Tot > Mailing You are logged > Shared @ Motes • The number Shared fold Old shared fold Old shared fold 20090610 20120426	is provided by Apriculture Shared Folder How-To Shared Folder How-To a list > Mailing list manage d in as norm I folder setting ber of upper bounds of sh not be restored when deb ter list older name	e, Forestry and AFFRJT Porta gement > test hared folders : leting it.	Fisheries Research Informa for Users About Informa 888 > Shared folder setts s 50. New shared folder name 20000510 2012426 secondo	ation Technology Cen	ter (AFFRIT).	Deletiti Daletoi Daletoi	At at an	ention
est888. tailing list information anagement Outline Attribute information settin dember list, change, and deletion Member addition L/O of batch of member Participation and secession provial processing tailing list management	This service	is provided by Apriculture Shared Folder How-To Shared Folder How-To a list > Mailing list manage d in as norin I folder setting ber of upper bounds of st not be restored when del ker list older name	e, Forestry and AFFRJT Porta pemient > Lest hared folders : leting it.	Fisheries Research Informa for Users About Informa 888 > Shared folder setts \$ 50. New shared folder name 20090510 20126426 20126426 20126427	ation Technology Cen bon Sharing Service	ter (AFFRIT).	Deletito Deletito Deletito	ALL	ention
estB88. Aailing list information anagement Outline Attribute information settin tember management Member list, change, and deletion Member addition I/O of batch of member Participation and secession approval processing sprival processing tailing list management	This service IOP > Mailing You are logged > Shared Motes • The numb • Data can Shared fold Oid shared Fold Oid Share	is provided by Apriculture Shared Folder How-To o list > Mailing.list manage d in as norin I folder setting ber of upper bounds of sh not be restored when dek ter list older name	e, Forestry and AFFRIT Porta pement > test hared folders i teting it.	Fisheries Research Informa for Users About Informa 	ation Technology Cen tion Sharing Service	ter (AFFRIT).	Deletio Deletio Deletio	At at a second sec	ention

Step3 Re

Refer to "2.5.1 Setting Personal Shared Folders".

E.2.1.6 Setting Access Restrictions for Shared Folders

This section describes how to set access restrictions for shared folders. When setting access restrictions for shared folders, users, groups, and IP address for which access is granted can be set.

Caution! Setting access restrictions for shared folders Access restrictions for shared folders can only be applied by users with manager authority.

b Operation

Step1 Ensure that the use of shared folders is possible.

>Reference> Refer to "E.2.1.1 Connecting Using a Web Browser" for information on enabling shared folder use.

Step2 Click the "Access control settings" button on the left of the <Shared Folder> window.

The <Shared folder setting> window appears.

ned by a m	nailing list test888. You have I	READ, WRITE and ADMIN permission	s for this folder.		
0	Name		Da	te modified	Size
	20191001/		201	9/10/01 13:22:30	
0	20220222/		202	2/02/22 14:10:53	é e
D	画テスト.txt		202	2/02/22 14:16:22	38
S					
		Name 20191001/ 20220222/ 37⊼ h-txt	Name * 20191001/ ≥ 20191001/ ≥ 20220222/ ≥ 37スト.txt	Name Da ② 20191001/ 201 ③ 2020222/ 202 ③ 〒スト.txt 202	Name Date modified



Setting of user and group that does access permission				
Folder name	Object		Authority	Deletion
	User ID	xx137062	Writing	Deletion
	User 1D	a.kazunori@fujitsu.com	Reading	Deletion
	User ID	fjstockbox	Reading	Deletion
•	User ID	iidake1192@gmail.com	Reading	Deletion
•	User ID	nss16is00z	Reading	Deletion
	Group ID	test888&admin	Reading	Deletion
TestFolder01	User ID	fjchk	Reading	Deletion
glassfis5-1_test	User ID	xx137010	Writing	Deletion
glassfis5-1_test	User ID	xx137010	Reading	Deletion

Step3 Refer to "2.5.2 Setting Access Restrictions for Personal Shared Folders".

E.2.2 Connecting to and Performing Operations in Shared Folders Directly from Windows

This section describes the connection method using Windows 10 as an example.

Operation

Step1 Start Explorer.

Step2 Right-click "PC" on the left of the Explorer window.

😓 🕑 🔳 🗢 This PC					-	×
File Computer Vi	ew					~ ?
← → × ↑ 🗦 > Thi	s PC >	~	Ō			
> 🖈 Quick access		 Folders (7) Devices and d 	rives ((2)		
🗸 🍃 This PC						
> 🧊 3D Objects	Collapse					
 Desktop Documents Downloads Music Pictures Videos Local Disk (C:) Vetwork 	Manage Pin to Start Scan with Sophos Anti-Vi Open in new window Pin to Quick access Map network drive Disconnect network drive Add a network location Delete Rename Properties	rus				
9 items						

Step3 **Click "Add a network location" from the menu that appears.** The <Add Network Location> window appears.

	X
Add Network Location	
Welcome to the Add Network Location Wizard	
This wizard helps you sign up for a service that offers online storage space. You can use this space to store, organize, and share your documents and pictures using only a web browser and Internet connection.	
You can also use this wizard to create a shortcut to a website, an FTP site, or other network location.	
Next Cance	el

Step4 Click the [Next] button.

A window for specifying where to create the network location appears.

Wh	ere do you wa	int to create th	is network loo	cation?	
	Choose a custon Specify the addr	n network location ess of a website, ne	twork location, or	FTP site.	

Step5 Select "Choose a custom network location", and click the [Next] button.

A window for specifying the website location appears.

Add Network Location		
Specify the location of your websit	te	
Type the address of the website. FTP site, or ne	etwork location that this shortcut will ope	0.
	the second second second	
Internet or network address:		
	~ Brow	se
View examples		

- Step6 Enter the address for the shared folder in the "Internet or network address" field.
- (1) Enter "https://user-share.sys.affrc.go.jp/□□□/△△△/" to connect to a Research Information Exchange System personal shared folder. Enter the log in name of the user who made the personal shared folder publicly available in "□□□", and enter the name of the shared folder in" △△△".
- If connecting to a mailing list shared folder, enter "https://ml-share.sys.affrc.go.jp/□□□/△△△/".
 Enter the mailing list name that made the shared folder publicly available in "□□□", and enter the name of the shared folder in" △△△".

Step7 Click the [Next] button.

The <Windows Security> window appears.

Windows Security	×					
Connect to user-share.sys.affrc.go.jp						
Connecting to user-share.sys.affrc.go.jp						
User name						
Password						
Remember my credentials						
ОК	Cancel					

Step8 Enter the log in name and password in the <Windows Security> window.

Symbols ("*", etc.) appear in place of the entered password.

Step9 Click the [OK] button.

Г

A window for specifying the name of the network location appears.

٦

÷	Add Network Location	×
	What do you want to name this location?	
	Create a name for this shortcut that will help you easily identify this network location:	
	https://user-share.sys.affrc.go.jp/test/test09/	
	Type a name for this network location:	
þ		
	Next Cance	<u>اا</u>

Step10 Enter the name of the network location in "Name", and click the [Next] button.

An add network location complete window appears.

		>
Add Network Location		
Completing the Add Network Location Wizard		
You have successfully created this network location:		
user-share.sys.affrc.go.jp		
A shortcut for this location will appear in Computer.		
Open this network location when I click Finish.		
	Finish	Cancel

Step11 Click the [Finish] button.

A shortcut for this location appears under "PC". This shortcut can now be used to easily connect to shared folders.

Caution! Uploading and downloading when connected directly from Windows There is an upper limit (50 million bytes) on the size of files that can be downloaded when connected directly from Windows. There is also a time limit (30 minutes) for uploads. Refer to the following Microsoft websites for details. <u>http://support.microsoft.com/kb/2668751</u> (English page) <u>http://support.microsoft.com/kb/900900/ja</u> (Japanese page)

E.2.3 Connecting to and Performing Operations in Shared Folders Using CarotDAV

This section describes the connection method using Windows 10 as an example.

Caution!	Before connecting to a shared folder Download CarotDAV from the following URL in advance, and install it on your computer. http://www.rei.to/carotdav.html
Note ★	What is CarotDAV? CarotDAV is freeware that allows the user to upload and download files to a shared folder.

b Operation

Step1 Start CarotDAV.

The <CarotDAV> window appears.



Step2 Click "File" from the menu at the top of the <CarotDAV> window, and click "New Connection" \rightarrow "WebDAV". The <Connection Settings> window appears.

🚛 Conne	ection Se	etting				×
General	Auth	Encoding	Advanced	Proxy	Timeout	Special
Setting	Name					
URI (ht	ttp∥https)://hostnam	ie[:port]/[pa	th/]		
http://	/					
🗌 Intee	rated W	indows Autł	nentication			
LUON	t save L	lsername ar	id Password			
Usernar	t save L ne [don	lsername an nain¥lusern:	id Password ame			
Usernar	tsave L me [don	lsername ar nain¥]userna	id Password ame			
Usernar	t save L me [don rd	lsername ar nain¥]userna	id Password ame			
Usernar Don Usernar Passwo	t save L me [don rd	lsername ar nain¥]userna	id Password ame			
Usernar Usernar Passwo	t save L me [don rd	lsername ar nain¥]userna	d Password ame			
Usernar Don Dernar Passwo	t save L me [don rd	lsername an nain¥]userna	id Password ame			
Usernar Usernar Passwo	t save U me [don rd	lsername ar nain¥]userna	d Password ame			
Usernar Passwo	t save U me [don rd	lsername ar nain¥]userna	ame			
Usernar Usernar Passwo	t save L ne [don rd	Isername ar	nd Password	OK		Cancel

- Step3 Enter the following information in the <General> tab.
- (1) Enter an arbitrary name for the connection destination in the "Setting Name" field.
- (2) Enter the URL for the shared folder to connect to in the "URI (http|https)://hostname/path/" field. Enter "https://user-share.sys.affrc.go.jp" to connect to a Research Information Exchange System personal shared folder. If connecting to a mailing list shared folder, enter "https://ml-share.sys.affrc.go.jp".

Step4 Click the [OK] button.

The connection destination is set.

P CarotDAV	-	×
File Edit View Tool Help		
i © © - I © © I ≥ 0 ≥ X = 12 × 12 2 ≥ 0 ≥ .		
		-
Name URL S. S. L. C.		
🤹 mi−share https://mi−share.sys.affrc.go.jp/		
auser-share https://user-share.sys.attrc.go.jp/		

Step5 **Double-click the connection destination in the <CarotDAV> window.** The <Authorization> window appears.

👌 Authorization	—		×
Authorization for https://user-share.sys.affr	rolgo.jp/		
User Name			
l			
Password			
🔲 Remember User Name a	and Passw	vord	
	OK	Can	cel

Step6 Enter the following information in the <Authorization> window.

- (1) Enter the log in name in the "User Name" field.
- (2) Enter the password in the "Password" field.

Symbols ("*", etc.) appear in place of the entered password.

Step7 Click the [OK] button.

A connection to the shared Folder is established, and the files stored in the shared folder are displayed.

Files can be uploaded and downloaded by dragging and dropping them.



E.3 Connecting to and Performing Operations in Shared Folders from macOS Monterey

E.3.1 Connecting to and Performing Operations in Shared Folders Using a Web Browser

The method used to connect to or perform operations in Research Information Exchange System personal shared folders or mailing list shared folders from macOS 12 Monterey is the same as that when using Windows. Refer to "E.2.1 Connecting to and Performing Operations in Shared Folders Using a Web Browser".

E.3.2 Connecting to and Performing Operations in Shared Folders Using Finder

This section describes the connection method from macOS 12 Monterey.

Operation

- Step1 **Click "Finder" from the launcher in the lower part of the window.** The display changes to the <Finder> window.
- Step2 Click "Go" from the Finder menu at the top of the window, and then click [Connect to Server].

The <Connect to Server> window appears.

•	Connect to Server	
(
1	avorite Servers:	
	https://ml-share.sys.affrc.go.jp/	
	https://user-share.sys.affrc.go.jp/	
	+ - @~ ?	Browse Connect

- Step3 Enter the URL for the shared folder to connect to in the "Favorite Servers" field using the following procedure.
- (1) Enter "https://user-share.sys.affrc.go.jp" to connect to a Research Information Exchange System personal shared folder.
- (2) If connecting to a mailing list shared folder, enter "https://ml-share.sys.affrc.go.jp".

Step4 **Click the [Connect] button.** The <WebDAV file system authentication> window appears.

- Step5 Enter the following information in the <WebDAV file system authentication> window.
- (1) Enter the log in name in the "Name" field.

(2) Enter the password in the "Password" field.

Symbols ("*", etc.) appear in place of the entered password.

Step6 Click the [OK] button.

A connection to the specified shared Folder is established, and the files stored in the shared folder are displayed.

Files can be uploaded and downloaded by dragging and dropping them.

•••	< > user-share.sys.affrc.go.jp	∷≡≎	🚟 v 🖞 ⊘	⊙
Favorites	Name	~ Date Modified	Size	Kind
AirDrop	> 🚞 charles	March 1, 2017 0:00		Folder
Recents	> 🧮 fjuser	March 1, 2017 0:00		Folder
Applications	> 🚞 mkatou	March 1, 2017 0:00		Folder
	> 🚞 norin	March 1, 2017 0:00	**	Folder
Documents	ReadMe.en.txt	March 1, 2017 0:00	3 KB	Plain Text
Ownloads	ReadMe.ja.txt	March 1, 2017 0:00	2 KB	Plain Text
ocations	> a seminaraccount35	March 1, 2017 0:00		Folder
🖵 ml-sha 🛎				
🖵 user-s ≜				
Network				
Tags				

Note ★ If only downloading files from shared folders

Entering the URL of the shared folder entered at Step 3 in the web browser address field displays the files stored in the shared folder in the web browser.